

# Kenton Parish Council

[www.kentonparishcouncil.gov.uk](http://www.kentonparishcouncil.gov.uk)

Clerk - Mrs Suzanna Hughes LL.B (Hons)  
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**To: Councillors D Blount, H Bright, A Bryant, R Calderwood, S Godwin, J Hare & K Savill**

You are hereby summoned to attend a **MEETING OF THE PARISH COUNCIL** to be held in Kenton Victory Hall on **WEDNESDAY 11 FEBRUARY 2026 at 7.30pm.**

**Also invited: County Councillor Connett, District Councillor Taylor & Community Police Officers.**

**Members of the press and public are welcome.**



Suzanna Hughes  
Clerk to the Parish Council

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## AGENDA

### 1. APOLOGIES FOR ABSENCE

### 2. DECLARATIONS OF INTEREST

Members to be reminded of their responsibility to continually update their Notice of Registerable Interests and invited to state whether they have any interest in the items to be discussed during this meeting in accordance with the Council's Code of Conduct. Unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting.

### 3. OPEN FORUM

Members of the public are invited to address the Council

### 4. RATIFICATION OF MINUTES

To approve, sign and adopt the minutes of the Parish Council meeting held on 14 January 2026

### 5. REPORTS

- 5.1 Police and Community Speedwatch Report
- 5.2 County Councillor's Report
- 5.3 District Councillor's Report
- 5.4 Volunteer Flood Warden's Report & Kenton Flood Prevention Scheme
- 5.5 Kenton Nature and Green Spaces
- 5.6 Kenton Pub and Community Group

### 6. FINANCE AND GOVERNANCE

#### 6.1 Payments

To receive finance report and approve payments

#### 6.2 Digital and Data Compliance – Assertion 10 of the Annual Governance and Accountability Return

- 6.2.1 To note that the new website has gone live and that councillors have each been issued with new email addresses to be used for Parish Council business
- 6.2.2 To adopt an IT policy which incorporates a 'Bring Your Own Device' policy
- 6.2.3 To adopt a Data Protection Policy which incorporates a Data Retention Schedule
- 6.2.4 To receive and note the data audit

#### 6.3 Small Grant Scheme

To consider an application from Westbank Patient Participation Group

## **7. PLANNING**

### **7.1 New planning applications/appeals**

None

### **7.2 Decisions**

#### **7.2.1 25/01925/FUL – Oak Barn, Kenton**

Erection of a car port with gymnasium above with balcony

To note that TDC has granted conditional consent

## **8. CAR PARK, TRIANGLE, CEMETERY AND OTHER GREEN SPACES**

8.1 Dead cherry tree on Triangle - TDC has confirmed that it is exempt from Conservation Area approval and it can be felled

8.2 Village Maintenance - quote from Plant Tech

## **9. PLAYING FIELD & EQUIPMENT**

Report

## **10. ANNUAL VILLAGE INSPECTION**

To receive the inspection checklist and to agree timetable for required actions

## **11. SLITTERCOMBE LANE SEWAGE SPILLAGE**

Report

## **12. EMERGENCY ACTION PLAN**

Report

## **13. HIGHWAYS & FOOTPATHS**

*Residents are encouraged to report all potholes:*

<https://www.devon.gov.uk/roads-and-transport/report-a-problem/report-a-pothole/>

To report any new highways/footpath issues and update on matters previously reported.

## **14. CORRESPONDENCE**

Clerk to notify councillors of relevant correspondence received during the month not otherwise emailed for information or dealt with above, including:

14.1 Invitation to attend a Local Leaders' Event – 26 February, 6pm (*Microsoft Teams*)

14.2 LGR – email from Phil Shears (Managing Director, TDC) encouraging Parish Councils to engage in the consultation process (NB. Parish Councils are not statutory consultees). Clerk to circulate proposals summary for comment next month.

## **15. MEMBERS' ITEMS FOR INFORMATION OR GENERAL DISCUSSION, FOR INCLUSION ON FUTURE AGENDAS AND/OR ITEMS REQUIRING URGENT ATTENTION**

*Members are reminded that they have not received the statutory notice of this business to be transacted and should therefore recognise that any decision made may be taken to be unlawful if challenged in the future*

## **16. NEXT MEETING**

Date of next meeting – 11 March 2026 at 7.30pm

## **11 February 2026**

### **Item 6.1:**

#### **Expenditure**

<b>Payment type</b>	<b>Payee</b>	<b>Details</b>	<b>Amount</b>
Standing Order	Salary (Clerk)	February	£554.77
DD	HMRC	PAYE Q3	£112.90
DD	Lloyds Bank	Bank service charges (Dec)	£4.25
Online	Plant Tech	Grass cutting – Jan	£480
Online	JKE Web Design	New website (final payment)	£405

#### **Income (10 January – 6 February 2026)**

<b>Date received</b>	<b>Received from</b>	<b>Details</b>	<b>Amount</b>
February	Cemetery	Purchase of cremation plot	£350

#### **Bank Balance at 6 February 2026**

<b>Current account</b>	£43,270.95
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