

KENTON PARISH COUNCIL

Minutes of the Parish Council meeting held at Victory Hall, Kenton on Wednesday 9 March 2016 at 7.00pm

Present

Cllrs C Britton (Chairman), D Blount, S Cowell, S Maguire-Walker, J Randall and Cllr Thompson

Also present

Suzanna Hughes (Clerk) and three members of the public

The meeting was opened by the Chairman at 7.00pm.

160309.01 Apologies for Absence

- Cllr D Appleton
- County/District Cllr Connett

160309.02 Open Forum

There were no comments from the public.

160309.03 Declarations of Interest & Requests for Dispensations

Members were reminded of their responsibility to continually update their Notice of Registerable Interests and invited to state whether they have any interest in the items to be discussed during this meeting in accordance with the Council's Code of Conduct. Unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting.

There were no other declarations of interest or requests for dispensation.

160309.04 Ratification of Minutes

Members present received the minutes of the Parish Council meeting held on 10 February 2016. It was agreed unanimously by those members present and voting that the minutes of the meeting dated 10 February 2016 be signed by the Chairman as a true and correct record of the meeting.

160309.05 Police Report

PC Rob Harvey reported as follows:

Reported crimes from 11/02/16 – 09/03/16

Kenton (2 crimes)

- Theft – Battery for newly installed livestock electric fence stolen overnight. No leads.
- Burglary to shed – Expensive gardening equipment stolen. No leads.

Powderham (1 Crime)

- Burglary to shed – Expensive lawn mower stolen. Enquires ongoing.

Other matters

There has been a spate of shed breaks over the end of February and beginning of March which have occurred in rural parts of Dawlish (Port Road), Mamhead, the allotments in Starcross and Powderham.

Please be extra conscious of security for your sheds and outhouses. Fit alarms and/or security lights where possible. Ensure doors are locked with sufficient padlocks and windows secured.

Consider storing expensive gardening equipment elsewhere if able. In all cases record the serial numbers

of said equipment and property mark them with UV pens. Visit www.immobilise.com to register valuables for free!!! This goes for all expensive items, household as well as garden equipment.

Report all suspicious behaviour when it is happening and make a record of descriptions of people or vehicles, including vehicle registration marks.

160309.06 District/County Councillor's Report

Cllr Connett sent a written report as follows:

'Teignbridge District Council, on advice from specialists, ordered one of the willows on the brook to be felled because it was diseased and considered a potential danger. The council have advised that a new tree of a more appropriate type will be planted.

I have been in touch with both DCC and TDC about traffic management for the Radio 1 Big Weekend at Powderham. In particular, I have asked about arrangements to avoid the village (and Starcross) becoming a temporary car park for visitors. I am told the officers involved in the planning arrangements have this on their list'.

160309.07 Village Tidyman Report

Peter White reported as follows:

- There have been two internments and one scattering of ashes at the cemetery since the last meeting
- I have had a request for the KPC to consider a request by Mr Ted Shelvey's family whether they can put, at their expense, a memorial bench in the cemetery similar to the existing two - the location to be decided. Mr Shelvey's ashes have been buried with his wife's ashes in Powderham but they lived in St Anne's for many years. He was Chairman of KPC for some time. If KPC is happy I will be willing to sort out on their behalf. This was agreed.
- I have had a site meeting with Alan Brook re repairs to lych gate and he is preparing a quote
- Mr Brook is not prepared to quote for the bus shelters as he feels needs to be done by specialists
- The willow tree that caused such concern to the residents in Pear Tree Close has been removed by TDC and they have asked for their thanks to be passed on to all parties concerned.
- New signs have been ordered for Warborough Hill and Butts Hill

160309.08 Delegate Reports

8.1 Dementia Friendly Village:

Cllr Blount reported that an open day to launch the opening of a new memory cafe, to be known as Reflections Cafe, is to be held on 19 March from 10am-12 midday in the Fellowship Room of the Church. Someone from TDC will be giving the group further advice. Annette German is continuing with her awareness sessions and is keen for people in the village to attend. It would be considered a good idea for the Parish Council to attend a session and Annette would be happy to attend a future meeting of the parish council for this purpose.

8.2 Friends of the Field:

No report.

8.3 Website:

Cllrs Randall and Maguire-Walker informed members that as yet they had not been able to contact Terri Miranda about administration of the website. In the meantime, they had uploaded information for Dementia Friendly Village. It was agreed to advertise in the Newsletter for someone to look after the website.

8.4 Local Listings Project:

Cllr Randall reported that she had met with Ann Bond and proposed that parishioners should be

encouraged to be part of the project including what should and shouldn't be listed. An article would therefore be included in the Newsletter and a brief presentation would be given at the Annual Parish Meeting.

160309.09 Finance and Governance

- 9.1 Invoices for payment - it was agreed unanimously that the payments as listed in the supporting documents (attached) be approved and cheques signed. It was agreed not to renew the hard court advertisement in the Kenton Newsletter as the facility was free of charge and booking were not required.

160309.10 Playing Field/Hard Court

- 10.1 Members received and noted a written report from Cllr Appleton updating them with regard to the table tennis table project. In summary, the report stated that the school has given permission for necessary works to be undertaken but that extra funds needed to be secured due to the cost of the groundworks. Formal quotations for the work had not yet been received.
- 10.2 Members considered the terms of the Licence Agreement with regard to the Youth Shelter, in particular the annual licence fee of £50. The clerk advised that this could not be reduced further. After discussion it was agreed that, having inspected the shelter, there were concerns about its general state and that TDC should bring it in to good repair prior to the Parish Council taking it over.
- 10.3 Members received a quotation for £125 to repair the changing room door which was accepted.
- 10.4 Members discussed the future general management of the playing field and hard court area and noted the suggestions put forward by Cllr Appleton. It was agreed to consider this further in April's meeting with a view to forming a working party. In the meantime, it was suggested that Alan Brook is asked to give his opinion on how the changing rooms could be refurbished to make them safe, durable and presentable.
- 10.6 Members received and noted the inspection reports. It was agreed that some general maintenance of the equipment was necessary, including painting the rocking horse, and this should form part of the plans for the ongoing management of the field. It was also noted that a crack in the new footpath leading to the toddler equipment had formed. Cllr Thompson explained that this was likely to be due to the fact that there is a water pipe underneath and therefore was not a matter for the contractor to rectify.
- 10.6 The Chairman proposed that a letter is sent to the school requesting that they liaise with their contractors about the condition of the field. He suggested that the field is cut, the mole hills are rolled and the surface harrowed so that the season starts with a decent flat surface. This was agreed.

Planning

11.1 New applications/appeals

11.1.1 16/00437/REM – Home Farm, Kenton

Approval of details for an agricultural workers dwelling (approval sought for access, appearance, landscaping, layout and scale)

Members had no objections to this application.

11.1.2 16/00435/LBC – Penhayes, Kenton

Internal alterations to form self contained units

Members had no objections to this application.

11.2 Decisions

No decisions were reported.

- 160309.12 Neighbourhood Plan**
 Cllr Thompson, Chairman of the Neighbourhood Plan Steering Group, circulated a document produced following a recent workshop. He reported that good progress was being made and thanked Cllr Appleton and Ian Fulcher for their work in respect of the childrens' questionnaire which is the final piece of evidence. The Housing Sub-Committee has met and has carried out site visits of areas in the parish where development might be possible. Five sites have been identified. Cllr Maguire-Walker as Chairman of this Sub-Committee gave brief details about the sites in Willsland Close, Ford Farm, Higher Down, East Town Lane and South Town. She stated that more work was to be done. Members were informed that the group needs to work on assessing the type of housing needed and the number. From the workshop on 27 February it was the group's intention to prepare the aims and objectives of the Neighbourhood Plan. These will be displayed at the Annual Parish Meeting. Good feedback has been received from the consultant. The aims and objectives have now been compiled. The Parish Council briefly discussed the aims and objectives and agreed that they should include a 'minor expansion of the village envelope'. Members agreed to accept the aims and objectives as proposed by the Steering Group. With regard to public meetings, it was agreed that the Annual Parish Meeting would be the forum for the primary presentation of the Plan so far with a possibility of further meetings as a follow-up.
- The next meeting of the Steering Group will be 6 April at 8.00pm.
- 160309.13 Bus Shelters**
 The clerk presented a further quotation for the bus shelter glass repairs. Members also noted that Alan Brook was unable to help with this project. It was therefore agreed to accept the quotation from Curwell Windows for £578 for each shelter.
- 160309.14 Rural Skip**
 Members received confirmation that the rural skip has been provisionally arranged for Saturday 16 April at The Triangle car park from 10am – 4pm. It was agreed that notices should be placed on vehicles in the car park the day before politely asking that they are parked elsewhere on 16 April to allow space for the skip and for those using the service.
- 160309.15 HM The Queen's 90th Birthday Celebrations**
 A letter was received and noted about a lunch which was being arranged in the Orangery. There had been no other expressions of interest to arrange a village celebration.
- 160309.16 Highways & Footpaths**
 Peter White reported that he had made representation to County Cllr Connett for a temporary hatched box at Matford Roundabout to allow traffic to flow better whilst works are being undertaken. He advised that vehicles coming from Kenton in the direction of Countess Wear are blocking the roundabout causing delays for vehicles travelling in the direction of Kenton from March Barton. It was agreed that the Parish Council would support this suggestion.
- 160309.17 Members' items for information or general discussion, for inclusion on future agendas and/or items requiring urgent attention**
[Members were reminded that they have not received the statutory notice of this business to be transacted and should therefore recognise that any decision made may be taken to be unlawful if challenged in the future]
- Cllr Cowell requested that the Council have consideration to the provision of a defibrillator in the parish. After a brief discussion, it was agreed that Cllr Cowell would do some research and report back at the next meeting.
- 160309.18 Correspondence**
 There were no items of correspondence.
- 160309.19 Date of Next Meeting**
 It was confirmed that the next meeting would be held on 13 April 2016 at 7.00pm in Victory Hall.

Part II

Members of the public and press are excluded from this meeting as the items under discussion contain information exempt under Local Government Act 1972 Schedule 12A

160309.20 Employee Report

Members received information and documents relating to one of its employees. It was agreed that the Chairman would arrange a meeting with the employee concerned and report further at the next meeting.

The meeting was closed by the Chairman at 8.55pm.

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Chairman

9 March 2016

Item 9: Payments for approval

Cheque no	Payee	Details	Amount
000282	Groundwork UK	Neighbourhood Plan – return of unspent grant	£779.51
000283	Marsh Barton Security	Car park security patrols (February)	£33.60
000284	S Hughes	Mileage	£32.40
000286	G Williams	Reimbursement for village Christmas tree	£96.00
000287	Powderham Estate	Half yearly rental for Kenton Allotments	£500.00
000288	Sue Craythorne	Signs for footpaths and refreshments for N. Plan meeting	£41.80
000289	Ian Fulcher	Vouchers for children – N Plan	£77.99