

# KENTON PARISH COUNCIL

## Minutes of the Parish Council meeting held at Victory Hall, Kenton on Wednesday 13 April 2016 at 7.00pm

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### Present

Cllrs C Britton (Chairman), D Blount, S Cowell, J Randall and C Thompson

### Also present

Suzanna Hughes (Clerk), District/County Cllr Connett (from 7.33pm) and four members of the public

The meeting was opened by the Chairman at 7.00pm.

#### 160413.01 Apologies for Absence

- Cllr D Appleton
- Cllr S Maguire-Walker
- PC Rob Harvey
- Peter White

#### 160413.02 Open Forum

The applicant of the planning application to be considered at 11.1.2 was present to answer any questions if needed. He informed members that the application had to be made because the property is listed.

#### 160413.03 Declarations of Interest & Requests for Dispensations

Members were reminded of their responsibility to continually update their Notice of Registerable Interests and invited to state whether they have any interest in the items to be discussed during this meeting in accordance with the Council's Code of Conduct. Unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting.

There were no other declarations of interest or requests for dispensation.

#### 160413.04 Ratification of Minutes

Members present received the minutes of the Parish Council meeting held on 9 March 2016. It was agreed unanimously that those minutes are signed by the Chairman as a true and correct record of the meeting.

#### 160413.05 Police Report

PC Rob Harvey sent a written report as follows:

##### Reported crimes from 09/03/16 – 11/04/16

##### Kenton (1 crime)

- Burglary to dwelling – Entry forced to unattended property whilst the owner was at work. Concrete slab used to repeatedly hit door until Yale lock gave way. TV stolen. Enquiries ongoing.

##### Powderham (1 crime)

- Criminal damage to vehicle – 'Road rage' incident whereby a disgruntled cyclist has struck a car causing damage. Community Resolution agreed by both parties at the scene.

##### Other matters

Two suspects for the recent spate of shed breaks have been arrested and are currently on police bail for further enquiries. Please remain vigilant and report any suspicious activities or vehicles.

## **160413.06 District/County Councillor's Report**

Cllr Connett informed members that DCC has approved funding to improve the carriageway at Powderham Arch. He advised that with regard to Radio 1's Big Weekend, he has asked TDC and DCC to confirm the steps taken to negate parking in the villages.

## **160413.07 Village Tidyman Report**

Peter White was unable to attend the meeting but sent a written report as follows:

- There are approx 12 cones in the grit container in the car park to cone off an area for the Rural Skip
- Mrs Shelvey's daughter has ordered the memorial bench (discussed last month)
- A request has been made for a dog poo bin to be put at the top of High Street possibly next to the grit bin. It was agreed that the clerk would ask TDC.
- The railings down from the play area by the A379 have been damaged, possibly by a vehicle. The Chairman said he would have a look.

### **Delegate Reports**

#### **8.1 Dementia Friendly Village:**

Cllr Blount reported a very successful launch of the Reflections Cafe. About 30 attended. It is hoped that it will run on a monthly basis. It is also hoped that the next one will be held on 19<sup>th</sup> May, 11am - 1pm to tie in with Dementia Awareness week. Annette German will be conducting an awareness session from 2-3pm. The church pastoral team are involved in the cafe and they want to ensure it is open to all elderly people not just those living with dementia and not exclusive to those living in Kenton. Since the demise of the meals on wheels, people are not getting regular hot meals. Other options are therefore being explored by the group. Annette German is still keen for members of the Parish Council to attend an awareness session.

#### **8.2 Friends of the Field:**

No report.

#### **8.3 Website:**

Cllrs Randall informed members that no progress had been made with securing an administrator for the website. A further contact has been supplied by a parishioner who may be able to assist and advise. It was agreed to follow this up.

#### **8.4 Local Listings Project:**

Cllr Randall reported that an advert has been placed in the Newsletter inviting people interested in being involved in the project to come forward. She advised that she is meeting with Ann Bond next week and will be organising a display for the Annual Parish Meeting.

## **160413.09 Finance and Governance**

9.1 Invoices for payment - it was agreed unanimously that the payments as listed in the supporting documents (attached) be approved and cheques signed

9.2 Members agreed to continue with the DALC membership and noted that a payment of £247.75 would be taken by the District Council from the first instalment of the precept.

## **160413.10 Playing Field/Hard Court**

10.1 Members were informed that the costs of the table tennis table project are going to be more than originally anticipated due to more extensive groundworks. In order to raise additional funds, a request was received to use the Parish Council account for crowdfunding. The clerk informed members that she had taken advice from the internal auditor who was not aware of any constraints. It was therefore agreed that provided the clerk was happy to undertake any necessary administration, the Parish Council account could be used for crowdfunding.

10.2 Youth Shelter - members were advised that an officer from TDC's property maintenance department has carried out a site visit to provide TDC with his opinion on the necessary works and

a rough timescale to do any works he finds. This will enable TDC to plan how this is progressed. The full report had not yet been received.

10.3 Members discussed the future general management of the playing field and hard court area. Advice was being sought about the changing room and the works that would be required to bring it up to a satisfactory standard. Members also received a proposal from Cllr Appleton suggesting a 'work day' on 14<sup>th</sup> May which was supported by members. Various suggestions were also made by Cllr Appleton about specific improvements and items which need to be repaired or replaced. It was agreed that quotations for the proposed works be sought with a view to perhaps making an application for Rural Aid [see item 14.1]

10.4 Members received and noted the inspection reports.

#### **160413.11 Planning**

##### **11.1 New applications/appeals**

11.1.1 16/00723/FUL – Dolphin Inn, Fore Street, Kenton

Change of use of part of the public house to form a new dwelling

Members agreed to object to this application for the following reasons:

- Inadequate off-street parking. The parking in Kenton is already limited with many residents in the village who are without parking using the village car park which is already under pressure;
- Lack of amenity;
- The plans and drawings are of a poor quality making them difficult to interpret. It seems that many features such as doors and windows are missing.

11.1.2 16/00661/FUL – Peacock Cottage, East Town, Kenton

Replacement shed

Members had no objections to this application.

##### **11.2 Decisions**

No decisions were reported.

#### **160413.12 Neighbourhood Plan**

Cllr Thompson, Chairman of the Neighbourhood Plan Steering Group, reported there was a meeting on 6 April at which the overall vision of the Neighbourhood Plan had been agreed. This vision is '*Kenton – Devon's finest living village*'. The Steering Group is working on the presentation for the Annual Parish Meeting. TDC has agreed to print the posters to be displayed at that meeting. A new Neighbourhood Planning officer has been appointed by TDC and he will be coming to the next meetings of the Steering Group and the Annual Parish Meeting. Additional presentations for those unable to attend the Annual Parish Meeting would also be arranged and Ian Fulcher and Cllr Appleton will be liaising with the school. Posters will be going up in The Dolphin and Powderham Farm Shop and the group is working on sourcing additional grant funding.

#### **160413.13 Annual Parish Meeting**

Members approved the agenda for the Annual Parish Meeting. It was agreed that a sum of £125 would be used for refreshments.

#### **160413.14 Cemetery**

14.1 Members received a quotation for repairs to the fence and entrance to the cemetery. It was suggested that as well as the works discussed at item 10.3, this project might also benefit from Rural Aid funding. The clerk advised that the Parish Council can only submit one application for Rural Aid. The clerk suggested that costs are obtained for both projects and depending on the value of the works, applications could be made to either Rural Aid (maximum £5,000) or the Elector Fund (maximum £1,000).

14.2 Having inspected the whitebeam to the left of the lych gate, the Chairman advised that it was rotten in the middle and required felling. It was agreed to ask Stuart Bradford to undertake this.

**160413.15 Defibrillator**

This item was deferred until May's meeting.

**160413.16 Rural Aid**

This had already been discussed at items 10.3 and 14.1.

**160413.17 Highways & Footpaths**

16.1 It was noted that members had received details by email from Cllr Connett outlining the traffic management plans for Radio 1's Big Weekend.

16.2 Cllr Blount reported that the pothole at the entrance to the village car park had reappeared.

**160413.18 Members' items for information or general discussion, for inclusion on future agendas and/or items requiring urgent attention**

*[Members were reminded that they have not received the statutory notice of this business to be transacted and should therefore recognise that any decision made may be taken to be unlawful if challenged in the future]*

Cllr Thompson informed members that he had received complaints about parishioners encouraging seagulls by feeding them. It was agreed to send an article to the Kenton Newsletter asking people not to feed seagulls.

**160413.19 Correspondence**

There were no items of correspondence.

**160413.20 Date of Next Meeting**

It was confirmed that the next meeting would be held on 11 May 2016 at 7.00pm in Victory Hall.

**Part II**

**Members of the public and press are excluded from this meeting as the items under discussion contain information exempt under Local Government Act 1972 Schedule 12A**

**160416.21 Employee Report**

This item was deferred until May's meeting.

The meeting was closed by the Chairman at 8.23pm.

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**Chairman**

13 April 2016

**Item 9: Payments for approval**

<b>Cheque no</b>	<b>Payee</b>	<b>Details</b>	<b>Amount</b>
000285	Marsh Barton Security	Car park security patrols (March)	£33.60
000290	S Hughes	Mileage, stamps	£46.44
000291	HMRC	PAYE	£177.40
000292	P White	Fuel and mower servicing	£43.73
000293	F J Jackson Ltd	Purchase of plants	£415.96