

KENTON PARISH COUNCIL

Minutes of the Parish Council meeting held at Victory Hall, Kenton on Wednesday 13 July 2016 at 7.00pm

Present

Cllrs C Britton (Chairman), D Appleton, D Blount, S Cowell, S Maguire-Walker and C Thompson

Also present

Suzanna Hughes (Clerk), District/County Cllr Connett, Peter White, Mike Brokenshaw (Teign Heartbeat) and one member of the public

The meeting was opened by the Chairman at 7.00pm.

160713.01 Apologies for Absence

- Cllr J Randall
- PC Rob Harvey

160713.02 Defibrillator

The Chairman welcomed Mike Brokenshaw from Teign Heartbeat to the meeting who gave advice on purchasing and installing a defibrillator. He advised that usually they are sited in an area with a high concentration of footfall as you have around 3-5 minutes to act. The other key thing is ensuring everyone knows where it is. Signage is therefore very important. The device needs to be visible (e.g. near a main road), it needs an electricity supply (pads lose their stickiness in cold weather and the cabinet has a heater which maintains an even temperature). Ideally, the village needs two defibrillators. The cost of one unit is £1,229 + VAT including cabinet. There are some ongoing costs including replacement battery, pads and electricity supply. Cabinets can be locked or unlocked. If locked, it would be linked to the ambulance service. We would need to appoint a 'guardian' who would check the device on a regular basis. Teign Heartbeat will also do a two hour training session for up to 20 people free of charge.

After a discussion, members identified the telephone box as the preferred location to site the device. This would require permission from BT, however, as the owners of the box and TDC as it is a listed building. The issue of supplying electricity to the cabinet would also have to be addressed.

160713.03 Open Forum

There were no comments from members of the public.

160713.04 Declarations of Interest & Requests for Dispensations

Members were reminded of their responsibility to continually update their Notice of Registerable Interests and invited to state whether they have any interest in the items to be discussed during this meeting in accordance with the Council's Code of Conduct. Unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting.

There were no other declarations of interest or requests for dispensation.

160713.05 Ratification of Minutes

5.1 Members present received the minutes of the Parish Council meeting held on 8 June 2016. It was agreed unanimously that those minutes are signed by the Chairman as a true and correct record of the meeting.

5.2 Members present received the minutes of the Annual Parish Meeting held on 19 May 2016. It was agreed unanimously that those minutes are signed by the Chairman as a true and correct record of the meeting.

160713.06 Police Report

PC Rob Harvey sent a written report as follows:

Reported crimes from 07/06/16 – 13/07/16

Kenton (8 crimes)

- Public Order Offence – Road rage incident between a car and a motorcycle. Enquiries ongoing to issue the juvenile motorcycle rider with a formal warning.
- Criminal Damage – Damage caused to windows of the Post Office, believed by air rifle pellets. No viable lines of enquiry.
- Theft – Small amount of cash stolen within a care home. No viable lines of enquiry.
- Burglary (Non Residential) – Burglary to a barn/shed. Part of a recent series which has been admitted to by the offender and dealt with in court.
- Public Order Offence – Road rage incident between coach and pedal cycle. Words of advice issued to coach driver.
- Common Assault – Minor assault by patient on carer. No action taken as per the wishes of the carer.
- Criminal Damage to Motor Vehicle – Road rage incident between car and pedal cycle. No viable lines of enquiry.
- Criminal Damage to Motor Vehicle – Damage caused to parked/unattended motor scooter. No viable lines of enquiry.

Powderham (4 Crimes)

- Theft – Mobile phone stolen overnight during concert. No viable lines of enquiry.
- Theft (Person) – Items stolen from pocket of victim whilst at concert. No viable lines of enquiry.
- Theft – Camera stolen during concert. No viable lines of enquiry.
- Theft – Items stolen whilst unattended during concert. No viable lines of enquiry.

160713.07 District/County Councillor's Report

CLlr Connett informed members that the chimneys at the Chi Restaurant will be rebuilt in the Autumn. He also informed members that Andy Bromfield, a former District Councillor for this parish, has died. The Penhayes steps have been repaired. No further complaints have been received about lorries using Mamhead Road.

160713.08 Village Tidyman's Report

Peter White sent a written report as follows:

- There is nothing to report at the Play Area that has not been mentioned before except that the netball netting needs replacing.
- The blocked drains listed last month have now been cleared by DCC.
- The stream has been cleared by presumably TDC.
- The new Warborough Hill sign is now in place.
- Andy Bromfield, who was our District Councillor for some years, has died.
- One of the cherry trees needs replacing in Harmony Meadow (due to deer eating the bark) The Chairman offered to look at this in the Autumn with a view to supplying a replacement.
- Deer are accessing the cemetery and eating the flowers and relatives are getting very upset. They are living and breeding in the copse above the cemetery. It is understood that the allotment holders have the same problem. After discussion, members felt that there was little that could be done to prevent this.
- There has been excessive black bag dumping in the car park. In both cases envelopes and boxes with the address of the property have been left on view. It was agreed that the clerk would report this to TDC.
- After meetings to determine 'King's Hill', I understand that the road will now be called 'Torrington Place' and the old signs 'Leading to Torrington Place' have been replaced
- The map in the car park needs scrapping.

160713.09 Delegate Reports

- 9.1 Dementia Friendly Village:
Cllr Blount had nothing to report.
- 9.2 Friends of the Field/Community Forum:
Cllr Appleton reported that at the last Community Forum, the defibrillator was discussed and he also updated the group about the progress being made with the Neighbourhood Plan.
- 9.3 Website:
Cllr Randall sent a report informing members that there had been little progress as yet with the new administrator but hoped that progress would be made soon.
- 9.4 Local Listings Project:
Cllr Randall sent a report informing members that she and Ann Bond held a meeting in the Dolphin Inn with four other members of the parish at which they discussed items which could be of significance with the aim to protect them by locally listing them. A number of factors about this project were highlighted with which they need further assistance. Ann therefore attended a meeting with Maureen Pearce, TDC.

Ann was present at the Parish Council meeting and was therefore invited to update members accordingly.

Ann advised that Maureen Pearce made some useful suggestions about what the group should look at. They now need to reconvene the group, have a walk through the village and look at things of interest and what things positively contribute to the character of the village and need protection. Suggestions include the lych gate at the cemetery and the brick wall either side of it. The three chest tombs in the churchyard are already listed but are there any other significant monuments? Also check dates of post boxes and other street furniture.

In Cllr Randall's report, she concluded that the four members who attended the meeting have now taken three items of significance to research and write up in preparation for an application for a Local Listing.

160713.10 Finance and Governance

- 10.1 Invoices for payment - it was agreed unanimously that the payments as listed in the supporting documents (attached) be approved and cheques signed

160713.11 Playing Field/Hard Court

- 11.1 Changing room
Members received a report from Cllr Cowell advising that the changing room needs a new roof. He also stated that the joists under the verandah are rotten and need replacing. It was agreed to seek quotations for the work.

11.2 Annual Inspection report

Members received a report from Cllr Thompson in response to the annual inspection report. He advised that the vast majority of items are low or very low risk. There are no high risk items. He has secured all the loose fixings and whilst there are some missing bolt caps and covers, this is very low risk. Other items include:

- Deterioration of chains – it was agreed that the Council keeps an eye on these
- Rough timbers might cause scratches – some need rubbed down/or replacing
- The new benches are not fixed down. This is due to be done.

He identified that there are three items which need further attention:

- There are a number of findings on the toddler's multiplay tower which is considered moderate risk. The main concern is the timber platform on this item which has severe rot and is in need of replacing. It was therefore agreed that quotes should be sought to replace it.

- The surface underneath the childrens' swings has worn away. It was therefore agreed to seek quotations for safety matting.
- Emergency contact information sign at both entrances is necessary. Cllr Thompson offered to draft an appropriate sign.

11.3 Table Tennis Table

Cllr Appleton confirmed informed members that the groundworks for the table tennis table will commence next month.

11.4 Youth Shelter Licence

Members received the Licence for the Youth Shelter handing over the responsibility of the shelter from TDC to the Parish Council. The terms of the Licence were agreed and it was signed by the Chairman and Clerk. The Licence will commence on 1 August.

160713.12 Planning

12.1 New applications/appeals

12.1.1 16/01626/CAN – Land opposite Jayd, Court Hall, Kenton

The crown lifting of one copper beech overhanging Mamhead Road to a height of 4m

Members would be disappointed to see these works due to the aesthetic nature of the tree.

12.2 Decisions

12.2.1 16/01133/FUL – 12 Lumley Close, Kenton

Single storey extension to the side

Members noted that TDC has granted conditional planning permission.

160713.13 Neighbourhood Plan

Cllr Thompson, Chairman of the Neighbourhood Plan Steering Group, reported that there had been a meeting last week. The Group has been advised by TDC that the Housing Needs Assessment needs to be repeated as the previous one was carried out in 2010. Devon Communities Together will redo the survey which will cost £2,785. An application has been made to Locality but as a back up an application has also been made to Lotteries for All. It is necessary in order to justify the policies for housing. The group is working on the draft policies. The first drafts have been written and have been circulated for comment. The final drafts are to be circulated before August's meeting. The consultant, Paul Weston, will attend the August meeting and take those policies away to start drafting the plan.

Cllr Thompson advised that the group has discussed the Community Infrastructure Levy and how the parish might benefit from this. It was agreed that the clerk would confirm the mechanics of this with TDC and let Cllr Thompson know.

It had been suggested that research is undertaken of archaeological records to see if there is any relevant history which should be included. Members of the Parish Council that this could be costly and it was therefore agreed that such a project required further scoping.

For the purposes of the Communications Policy, the Steering Group also requires up to date information from Connecting Devon and Somerset about mobile phone and broadband coverage. It was agreed that the clerk would try and establish the latest position.

160713.14 Powderham Events – Lockdown Festival 9-11 September

Cllr Cowell proposed that the Council asks Powderham Estate to provide details regarding the traffic and parking arrangements in advance of the next three day event in September. This was agreed.

160713.15 Highways & Footpaths

15.1 Lorries on Mamhead Road – it was agreed that no further action would be taken at present regarding lorries using Mamhead Road

15.2 Sue Craythorne, Parish Paths Co-ordinator, informed members that she had nothing to report. However, she requested that we record our thanks to the Powderham Estate for strimming the paths on their land within the last month.

160713.16 Members' items for information or general discussion, for inclusion on future agendas and/or items requiring urgent attention

[Members were reminded that they have not received the statutory notice of this business to be transacted and should therefore recognise that any decision made may be taken to be unlawful if challenged in the future]

No items.

160713.17 Correspondence

17.1 Elector Fund – the clerk advised that the first deadline for applications to this fund is 23 September.

17.2 Members received details of Ann Marie Morris's next Parish Council meeting on Friday 15th July. No members were able to attend.

160713.18 Date of Next Meeting

It was confirmed that the next meeting would be held on 14 September 2016 at 7.00pm in Victory Hall.

The meeting was closed by the Chairman at 9.27pm.

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Chairman

13 July 2016**Item 9:****Expenditure**

Cheque no	Payee	Details	Amount
000305	Marsh Barton Security	Car park security patrols (June)	£33.60
000306	S Hughes	Mileage, batteries for bank card reader, stationery	£37.37
000307	HMRC	PAYE	£192.60
000308	P White	Fuel, oil, postcrete, strimmer cord, tipping fees	£84.98
000309	Devon Partnership NHS Trust	Hanging Basket	£151.20
000310	A Game Sports	Outdoor Table Tennis Table	£1,799.99
Direct Debit	1 & 1 Internet Ltd	Website hosting	£19.12
Standing Order	Payroll	Salaries (1 July)	£723.03

Income (June)

Date received	Received from	Details	Amount
9 June 2016	Cemetery	Interment	£400
9 June 2016	Table Tennis Table fund raising	-	£70

Bank Balances at 1 July 2016

Current account	Fixed term deposit Interest rate 1.15% Maturity date 24 Oct 2016	Total
£22,532.81	£10,000	£32,532.81