

KENTON PARISH COUNCIL

Minutes of the Parish Council meeting held at Victory Hall, Kenton on Wednesday 9 November 2016 at 7.00pm

Present

CLRs C Britton (Chairman), D Appleton (arrived 7.05pm), S Cowell, S Maguire-Walker, J Randall and C Thompson

Also present

Suzanna Hughes (Clerk), District/County Cllr Connett and two members of the public

The meeting was opened by the Chairman at 7.00pm.

161109.01 Apologies for Absence

- Cllr D Blount
- PC Harvey/PCSO Overieu
- Peter White

161109.02 Open Forum

There were no comments.

161109.03 Declarations of Interest & Requests for Dispensations

Members were reminded of their responsibility to continually update their Notice of Registerable Interests and invited to state whether they have any interest in the items to be discussed during this meeting in accordance with the Council's Code of Conduct. Unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting.

There were no declarations of interest or requests for dispensations.

161109.04 Ratification of Minutes

Members present received the minutes of the Parish Council meeting held on 12 October 2016. It was agreed unanimously that those minutes are signed by the Chairman as a true and correct record of the meeting.

161109.05 Police Report

No report.

161109.06 District/County Councillor's Report

Cllr Connett reported that Bridge Road will be closed w/c 18 November. Roadworks will also be taking place on Mamhead Road and a two week road closure notice has been issued. It will, however, be open at night and during w/c 18 November when Bridge Road is closed. He also advised that at a recent Cabinet meeting an overspend of over £7 million had been predicted and DCC will be announcing plans on how it intends to deal with this.

161109.07 Village Tidyman's Report

Peter White sent a written report as follows:

- Whilst weed killing has been done at the cemetery nothing appears to have been done around the church at the bottom of High Street, Sunnybank or St Anne's
- The street sign at the bottom of East Town Lane and Orchard Way has been knocked over and Peter has contacted TDC and a replacement sign has been ordered
- He has cleared the falling leaves as best as possible - hopefully TDC's road sweeper should be around next week sometime

161109.08 Delegate Reports

8.1 Dementia Friendly Village:

Cllr Blount was unable to attend the meeting but sent the following written report:

‘Annette German will provide some home-made Christmas gift boxes to be distributed at the Reflections Cafe meeting on 17th December.

Tracy Fulcher has expressed an interest in joining the Steering Group. Tracy has worked in the past with Older Peoples Mental Health and Liaison Psychiatry assessing people with dementia and other health issues while employed at the RD&E Hospital and has experience supporting older people in community work.

It was noted that, in the same way as a single person living alone, a 25% reduction on Council Tax can be obtained where one person is certified as incapacitated by their GP. This reduction can be backdated to 1993.

It was also noted that anyone living with dementia can, by arrangement with TDC, put all their household waste into the black bin rather than be faced with sorting that might prove confusing and problematic due to their condition.

Finally I should like to request that Annette German’s talk on the Dementia Friendly Village should be included on the agenda for the January meeting where she will explain the importance of understanding this awful condition.

8.2 Friends of the Field/Community Forum:

Cllr Appleton advised that there was nothing to report other than those matters to be discussed at item 15.

8.3 Local Listings Project:

Cllr Randall advised that there was nothing further to report at this stage.

161109.09 Finance and Governance

9.1 Invoices for payment - it was agreed unanimously that the payments as listed in the supporting documents (attached) be approved and cheques signed.

9.2 Members received a request for a grant of £100 to purchase six branded high-vis coats for the Community Speed Watch team. After a discussion, it was agreed this was an unnecessary cost as the team already had high-vis vests which could be worn over their ordinary coats. The application for a grant was therefore rejected.

9.3 Members received draft proposals for the 2017/18 budget. It was agreed that members would give their consideration to the proposals for further discussion and agreement in January’s meeting.

161109.10 Planning

10.1 New applications/appeals

None received.

10.2 Decisions

10.2.1 16/02714/TPOE – Little Court, Mamhead Road, Kenton
Fell one beech

Members noted that this application for tree preservation exempt works has been approved.

10.3 Members received correspondence from Nick Davies (TDC’s Business Manager – Economy, Property and Assets) in response to the Council’s request for a meeting (see item 160914.10.2.1) It was noted that the Council’s request for a meeting was declined. Cllr Connett offered to speak to Mr Davies to ask him to reconsider his decision.

- 161109.11 Neighbourhood Plan**
Cllr Thompson reported that the Neighbourhood Plan Steering Group met on 2 November. He informed members that Robert Williams has resigned from the Steering Group and he thanked Robert for all his help in the early stages of the Plan process. A new Vice-Chairman is now needed. The household questionnaire is to be distributed in January and it is proposed that some of the questions on the template questionnaire supplied by Devon Communities Together will be amended. A public meeting will be held on 17 November at which the possible sites for building will be displayed.
- 161109.12 Allotment Tenancy**
Members received confirmation from KVA that it is keen to renew the lease when it expires. It also expressed an interest in taking a proactive part in any negotiations with Powderham and is keen to find out the Parish Council's intention regarding ongoing support.
- It was agreed to write to KVA to find out whether its members are happy with the terms and conditions of the existing lease or whether they wished to propose any amendments before the Parish Council enters negotiations with Powderham.
- 161109.13 Defibrillators**
Members were informed that it would not be possible to house the defibrillator in the phone box unless it was adopted by the Parish Council. Michael Dunn recommended to the Council that should it wish to adopt the box it should be on the condition that BT will commit to repainting and refurbishing it before ownership is transferred. BT advised that it would be unable to repaint the kiosk until at least mid-2017 but would be happy to supply a paint kit free of charge to enable the community to repaint it. Michael Dunn also recommended that the Council sought advice from the Community Heartbeat Trust which, as well as being able to supply the defibrillator, had a lot of experience installing them in redundant phone boxes and were therefore aware of the governance and compliance issues. After discussion, it was agreed that Cllr Cowell would make enquiries to the Community Heartbeat Trust and would report again at the next meeting.
- 161109.14 Website**
Members were advised that the website developers had started to build the site and progress to date could be viewed by following the link already provided to members. Some decisions would need to be made in due course about various issues such as whether email addresses are required and how certain information is presented on the site.
- The clerk also advised that correspondence had been received from Paul Harmsworth which had included a request to appoint a replacement administrator for the Facebook page. It was agreed that the Council would not be making such an appointment.
- 161109.15 Playing Field/Hard Court**
15.1 Cllr Cowell had no further update regarding the proposed repairs to the shed and would report at the next meeting.
15.2 Cllr Appleton informed members that the stock of bats and balls for the outdoor table tennis table which had been donated to the Parish Council would be available to borrow from The Dolphin, the school, the Post Office and some would be stored under the table tennis table/adjacent bench. He sought agreement to purchase some appropriate bags to store the equipment which was agreed.
- 161109.16 Highways & Footpaths**
No issues were raised.
- 161109.17 Members' items for information or general discussion, for inclusion on future agendas and/or items requiring urgent attention**
[Members were reminded that they have not received the statutory notice of this business to be transacted and should therefore recognise that any decision made may be taken to be unlawful if challenged in the future]
No items.

161109.18 Correspondence

Correspondence was received from a parishioner concerned about children getting wet whilst standing under the unglazed bus shelters in South Town and asking whether it was the Parish Council's intention to replace the glass in those shelters. Having carried out their own research, members reported that users of the shelters to whom they had spoken had expressed indifference about whether the glass was replaced. It was agreed to continue to monitor the situation and to reconsider the position should more complaints be received.

161109.19 Date of Next Meeting

It was confirmed that the next meeting would be held on 11 January 2017 at 7.00pm in Victory Hall.

The meeting was closed by the Chairman at 8.00pm.

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Chairman

9 November 2016**Item 9:****Expenditure**

Cheque no	Payee	Details	Amount
000325	The Soccer Store	Football net supports	£115
000326	Live4Soccer	5 a side football goals	£489.95
000327	Marsh Barton Security	Car park security patrols (October)	£33.60
000328	Grant Thornton UK LLP	External audit	£240.00
000329	S Hughes	Reimbursement for football pegs (£6.49) and basketball net (£18.50), mileage (£16.20)	£41.19
000330	ABC Playgrounds	Safety matting for swings	£864
000331	Vision ICT	Website development	£450
Standing Order	Payroll	Salaries (November)	£668.48

Income (5 October – 4 November)

Date received	Received from	Details	Amount
7 October 2016	TDC	Elector Fund grant	£954.80
14 October 2016	Awards for All	Grant for Housing Needs Assessment (Neighbourhood Planning)	£2,305
17 October 2016	Plot reservation	Cemetery	£330
24 October 2016	Kenton Village Allotments	Half yearly rent	£375

Bank Balances at 4 November 2016

Current account	Fixed term deposit Interest rate 1% Maturity date 24 Oct 2017	Total
£27,524.35	£10,000	£37,524.35