

KENTON PARISH COUNCIL

Minutes of the Parish Council meeting held at Victory Hall, Kenton on Wednesday 13 January 2016 at 7.00pm

Present

Cllrs C Britton (Chairman), D Appleton, D Blount, S Cowell, S Maguire-Walker, J Randall and C Thompson

Also present

Suzanna Hughes (Clerk), District/County Cllr Connett and four members of the public

Open Forum

Two parishioners reported on the fundraising activities for the outdoor table tennis table. They indicated that if funding was available, it would also be good to purchase a bench to site next to the table tennis table for spectators. It was agreed that this would be discussed further at item 9.

Peter White asked what was happening with the map in the car park which is in a poor condition. It was agreed that members of the Parish Council would have a look at it.

The meeting was opened by the Chairman at 7.05pm.

160113.01 Apologies for Absence

- PC Rob Harvey

160113.02 Declarations of Interest & Requests for Dispensations

Councillors were invited to declare any personal or prejudicial interest, including the nature and extent of such interest.

As council tax payers in this parish, all members were granted a dispensation to allow them to discuss and vote on, at this meeting and future meetings of Kenton Parish Council, the budget and setting of the precept. This dispensation would be valid until the day before the next ordinary elections in May 2019.

There were no other declarations of interest.

160113.03 Ratification of Minutes

Members present received the Minutes of the Annual Meeting of the Parish Council meeting of 11 November 2015. It was agreed unanimously by those members present and voting that the minutes of the meeting dated 11 November 2015 be signed by the Chairman as a true and correct record of the meeting.

160113.04 Police Report

PC Rob Harvey was unable to attend the meeting but sent a written report as follows:

Reported crimes from 10/11/15 – 11/01/16

Kenton (3 crimes)

- Cannabis Possession and Possession with Intent to Supply Cannabis. Both crimes from the same stop by police whilst on patrol in Powderham one evening. Both males were in the same car, occupied by 5 young males. The supply aspect came from one of the males whose cannabis it was. He admitted that his intention was to 'share' it with his friends which boils down to a technical supply. All males were from Exmouth.
- Common Assault (domestic related) – Under investigation.

Other matters

- Unfortunately the request for funding for the proposed outdoor table tennis tables was unsuccessful and the applicants have been advised by email.

160113.05 District/County Councillor's Report

Cllr Connett had received reports of litter blowing out of the recycling boxes. He is discussing with TDC whether covers can be provided. He also reported that there had been a rave at Mamhead at the weekend to which the police had responded. He advised that he was aware of the persistent pothole by the entrance to the car park.

160113.06 Delegate Reports

6.1 Dementia Friendly Village:

Cllr Blount reported that the bank account has now been opened. The 'invitation to care' letter has now been distributed and awareness session are being arranged. The next meeting will be at the beginning of February.

6.2 Friends of the Field:

Cllr Appleton reported that the school has spoken to the contractor about the quality of the strimming and the work has now been done. The Chairman suggested that the field is harrowed and mowed at the beginning of the spring to help even out the surface and prevent moles.

6.3 Storage of Kenton Archives:

The Chairman reported that he had spoken to the vicar and the suggestion to store the archives in the church would be discussed at the next Church Council meeting. He has heard nothing further but would follow up in order to report in February's meeting.

6.4 Heritage Information Panel:

The Chairman advised that the panel had been installed.

6.5 Website:

Cllrs Randall and Maguire-Walker expressed concern that they had been able to make little progress with the website due to, in the main, being unable to access the CMS. It was agreed that the clerk would contact Paul Harmsworth so that a meeting could be arranged to seek guidance from him.

6.6 West Exe Cluster:

The next meeting of the Cluster has been arranged for 27 January at which the future of the Cluster will be finalised. Should it be decided that the Cluster is to be wound up then distribution of the remaining funds being held by both Starcross and Kenton Parish Councils will also be discussed. It was agreed that the Chairman would attend the meeting and should a bid for the remaining funds be required it was agreed to seek funds for a replacement village map, storage facilities for the archives and a bench to be sited alongside the table tennis table.

160113.07 Finance

7.1 Invoices for payment:

It was agreed unanimously that the payments as listed in the supporting documents (attached) be approved and cheques signed.

7.2 Budget and Precept for 2016/17

Members received budget recommendations for 2016/17. The budget was accepted as presented and it was agreed that no increase would be made in the precept demand. The total cash to be requested from TDC would therefore be £15,092 to include £430 council tax support grant.

160113.08 Elector Fund

It was agreed that an application for £999.90 would be made to the Elector Fund towards the outdoor table tennis table and bench [a maximum £1.10 per elector].

160113.09 Bus Shelters

The clerk advised that no progress has been made with regard to sourcing the fixings for the glass. It was suggested that the clerk contacts a company used by DCC/Stagecoach (company details to be confirmed). Peter White also offered to look into an alternative source.

160113.10 Neighbourhood Plan

Cllr Thompson reported that there had been two meetings of the Neighbourhood Plan Steering Group. The evidence base is nearly complete. Cllr Appleton and Ian Fulcher have arranged a meeting at the school and have obtained further evidence. A questionnaire is also due to go out for younger adults. An analysis of the survey results will be undertaken. A workshop has been arranged for all working group members on 27 February and will be led by Paul Weston. The group would like invite both Cllr Cowell, as a Parish Councillor and Cllr Connett, if available. The purpose of the workshop will be to look at the evidence and identify gaps in order to look at policies. He further reported that the Working Group has agreed to set up a sub-group to look at housing. A discussion ensued about potential conflicts of interests and it was agreed that the opportunity to put forward land should be advertised.

160113.11 Annual Parish Meeting

It was agreed to hold the Annual Parish Meeting on Thursday 19 May at 7.00pm. It was agreed that a presentation would be made by the Neighbourhood Plan Steering Group and that the Earl of Devon would be invited to speak about his plans for the Estate.

160113.12 Playing Field/Hard Court

It was reported that the right hand door of the changing room was in need of repair. It was agreed that the clerk would contact John Castle to find out if he would be prepared to carry out the repairs.

160113.13 Planning

13.1 New applications/appeals

There were no new applications received.

13.2 Decisions

13.2.1 15/03023/TPO – All Saints House, Kenton
Pruning of two trees

Members noted that TDC has granted conditional planning permission.

13.2.2 15/02891/NPA – Oak Farm, Kenton
Application for Prior Approval under Part 3 Class Q (a) and (b) and paragraph W of the GPDO for change of use of barn from agricultural use to a dwelling

Members noted that TDC has granted conditional Prior Approval for this development

13.3 It was reported to the Council that a piece of land between Willsland Close and Mamhead Road behind Court Hall in Ford Farm had been cleared as though to be developed. It was agreed that the Council would watch to see if any further work is carried out to ensure that the required permissions have been obtained.

160113.14 Highways & Footpaths

Members received a report from the Parish Paths Co-ordinator, Sue Craythorne, as follows:

‘I have completed the annual paths survey during the last few days. All paths are muddy, some are flooded, but all are passable in wellies. The survey forms for DCC have been completed and I hope the clerk will complete the financial forms. The main issues are as last year. The Brook path beyond Slittercombe Lane is currently flooded. Site meetings have been held between the landowner and DCC, also with the Environment Agency. The outcome is that the landowner will carry out works to clear vegetation along the River Kenn. After this (in the Spring) the situation will be reassessed and there is a budget for further work to be done through the P3 partnership to divert rainwater from the path. No

additional budget is likely to be required. Secondly, Holloway Lane, on the border with Kenn Parish is still in need of top dressing. The surface is so washed out on the steeper sections that the bridleway is unsuitable for horses, and hazardous for walkers. There is an allocated budget, but it is not clear whether it will be enough. The upper part of the bridleway is technically within Kenn Parish and I have liaised with their coordinator. We will both report issues to DCC. There are some minor issues with signs for other paths. These minor jobs will need to be commissioned and I can secure a local contractor to deal with these. The existing budget can pay for these works:

- The post holding the public footpath sign at the Mamhead Road to Black Forest Lodge has rotted and the sign currently lies against the hedge. The post needs replacing.
- The post holding the sign to the Brook path by the main road is loose. Can it be re-concreted in or screwed to the wall?
- No cycling sign at Slittercombe Lane is still missing.
- The signs instructing walkers as to how to open the gate at Slittercombe Lane is now illegible. I will get them replaced – cost is likely to be negligible.
- The gatepost at the path across estate land is loose. I will contact the landowner. As the field contains sheep, this should not be problematic.

Good news – Powderham estate has replaced the gate at Southtown, opposite the Old Jail, so there is now a stile and kissing gate’.

It was also reported that there were problems with water running down the churchyard steps and Parsons Walk.

160113.15 Members’ items for information or general discussion, for inclusion on future agendas and/or items requiring urgent attention

[Members were reminded that they have not received the statutory notice of this business to be transacted and should therefore recognise that any decision made may be taken to be unlawful if challenged in the future]

Members were advised that Maureen Pearce, TDC’s Senior Conservation Officer, will be attending February’s meeting to inform members of the process of developing a local listing.

160113.16 Correspondence

There were no items of correspondence.

160113.17 Date of Next Meeting

It was confirmed that the next meeting would be held on 10 February 2016 at 7.00pm in Victory Hall.

The meeting was closed by the Chairman at 8.34pm.

.....
Chairman

13 January 2016

8.1 Payments for approval

Cheque no	Payee	Details	Amount
000263	Marsh Barton Security	Car park security patrols (November + December)	£75.60
000264	Stuart Bradford	Removal of whitebeam in cemetery	£75.00
000265	S Hughes	Mileage	£16.20
000266	HMRC	PAYE	£174.40
000267	Victory Hall	Hire of Committee Room (Neighbourhood Planning meetings)	£27.00
000268	P White	Fuel and sealant	£19.10
000269	E Custons-Cole	Tree work – Harmony Meadows	£100.00
000270	S Cowell	Drill bit (Elector Fund)	£8.64
000271	I Fulcher	Pencils (Neighbourhood Plan)	£34.89
000272	Jewson Ltd	Postcrete (Elector Fund)	£79.01