

KENTON PARISH COUNCIL

Minutes of a Meeting of the Parish Council held at Victory Hall, Kenton on Wednesday 9 January 2019 at 7.00pm

Present

Cllrs C Thompson (Chairman), D Appleton, D Blount and S Maguire-Walker

Also present

Suzanna Hughes (Clerk), County/District Cllr Connett, Peter White (Village Tidyman) and one member of the public

The meeting was opened by the Chairman at 7.00pm.

190109.01 Apologies for Absence

Apologies were received from:

- Cllr Randall
- Cllr Cowell
- PC Harvey

190109.02 Open Forum

No comments from members of the public.

190119.03 Declarations of Interest & Requests for Dispensations

Members were reminded of their responsibility to continually update their Notice of Registerable Interests and invited to state whether they have any interest in the items to be discussed during this meeting in accordance with the Council's Code of Conduct. Unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting.

All members declared an interest in item 190109.10.2 as council tax payers in the parish. All members had already been granted a dispensation in December 2015.

190109.04 Ratification of Minutes

Members present received the minutes of the Parish Council meeting held on 14 November 2018. It was agreed unanimously that those minutes are signed by the Chairman as a true and correct record of the meeting.

190109.05 Police Report

No report received.

190109.06 District/County Councillor's Report

Cllr Connett had nothing to report.

190109.07 Village Tidyman Report

Peter White gave the following report:

- He has removed a small fallen tree near the stream by the bungalow
- The manhole cover, located on the A379 Exeter bound in between Rodean bus shelter and Rockbere House, makes a clattering sound every time a vehicle passes over it. It was agreed that this will be reported the DCC.
- The Christmas tree is being removed on Friday.
- He queried the situation re hedge laying in Harmony Meadow between the allotments. After brief discussion, it was agreed that the clerk should write to KVA asking whether they would be prepared to lay the hedge. Funding would be available from the Parish Council if required
- When the posts for the car park sign are being replaced, the adjacent parking space will need to

be coned off to provide access to the sign. The clerk will advise Peter of the date.

- The steps on Brook Path need securing again. The clerk will contact DCC.
- It was observed that the roadside hedge from St Annes/Sunnybank up through Pitt Hill to Butts Hill has not been cut causing problems with high-sided vehicles. It was agreed to contact Powderham Estate.

190109.08 Action List

Members reviewed the action list and noted outstanding actions not otherwise on this agenda.

190109.09 Delegate Reports

9.1 Dementia Friendly Village:

Cllr Blount advised that there was not a lot to report as there had been no Committee meeting this month. The next Reflections Café is on 19 January.

9.2 Friends of the Field/Community Forum:

No report.

9.3 Local Listings Project:

No report.

190109.10 Finance and Governance

10.1 Invoices for payment - it was agreed unanimously that the payments as listed in the supporting documents (attached) be approved and cheques signed.

10.2 Members discussed and approved the budget proposals for next financial year. It was agreed that the precept request for 2019/20 should be £18,845 which represents a 0% increase/decrease on the current year.

10.3 Members received an application for a small grant from the Oxtou Neighbourhood Association to 'beautify' the Oxtou valley by enhancing the hamlet triangle with chain fencing, planting flowers and shrubs and possibly purchasing a bench. After a brief discussion, it was agreed to grant a sum of £200 towards the project.

190109.11 Planning

11.1 New applications/appeals

18/02400/OUT – Shambles, Fore Street, Kenton

Outline – three dwellings (all matters reserved for future consideration)

Members noted that the application has been withdrawn.

11.2 18/00053/REF – Chi Restaurant and Bar, Fore Street, Kenton

Appeal against refusal of planning application 17/02117/FUL – Conversion of restaurant, bar and guest rooms to nine self-contained apartments together with provision of amenity space and parking

There were no additional comments.

11.2 Decisions

There were no decisions to report.

190109.12 Neighbourhood Plan

The Chairman advised that the Steering Group is now preparing for the pre-submission public consultation. The public will have 6 weeks to comment. A series of drop-in events will be arranged during the consultation process and an email address has been set up for comments. A leaflet will also be distributed to every household advising them of the process. It is hoped that the public consultation will begin by the end of January. Any comments will then be reviewed and where appropriate, amendments will be made to the plan.

- 190109.13 Cemetery Fees**
Members reviewed the schedule of fees. It was noted that Kenton's fees are still very reasonable compared with other cemeteries and it was agreed that the fees should be increased to help with ongoing and rising maintenance costs. It was agreed to increase fees for the purchase of plots and interments; other fees will remain static. The new fees can be viewed on the 'Schedule of Fees'.
- 190109.14 Village Maintenance**
Members received and accepted a quotation from Neil Bygrave for maintenance of the car park, parish garden and East Town Lane in 2019. It also agreed to accept Neil's quotation for fortnightly weed control (during the growing season) at the parish garden rather than a one-off task in the Autumn.
- 190109.15 Bus Shelter**
15.1 It was noted that cracks in the bus shelter at East Town Lane have spread. Members gratefully accepted the Village Tidyman's offer to replace the polycarbonate.
15.2 Cllr Blount reported that he was still researching options for the replacement bus shelters at South Town and would report further next month.
- 190109.16 Annual Parish Meeting**
It was agreed that this will be held on 10 April at 7.00pm. The April meeting of the Parish Council will follow at 7.30pm.
- 190109.17 Playing Field/Hard Court**
Members received the inspection reports and noted the contents contained therein. It was also agreed to accept Richard Grave's quotation to remove and dispose of leaves and general detritus from the hard court and to alter and rehang the gate outside the changing rooms for the sum of £33.
- 190109.18 Highways & Footpaths**
It was reported that resurfacing works on the A379 at Exeter Hill will commence in February. Subsequently, DCC will be looking at the drains in the dip.
- 190109.19 Members' items for information or general discussion, for inclusion on future agendas and/or items requiring urgent attention**
[Members were reminded that they have not received the statutory notice of this business to be transacted and should therefore recognise that any decision made may be taken to be unlawful if challenged in the future]
The tree survey had been received. This would be discussed next month along with quotations for recommended works.
It was asked who was responsible for the oak tree overhanging Vicarage Path. It was agreed to contact the Diocese about it.
- 190109.20 Correspondence**
None.
- 190109.21 Date of Next Meeting**
It was agreed that the next meeting of the Parish Council will be held on 13 February 2019 at 7.00pm in Victory Hall.

The meeting was closed by the Chairman at 8.18pm.

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Chairman

9 January 2019

Item 10:

Expenditure

Cheque no	Payee	Details	Amount
000473	S Hughes	Mileage	£16.20
000474	Richard Grave	Play area inspections + lock for changing room door	£44.78
000475	Devon County Council	Annual rent of Playing Field	£150
000476	G Williams	Village Christmas Tree	£108
000477	HMRC	PAYE	£182.20
000478	Vision ICT	Website hosting	£240
000479	Victory Hall	N Plan meetings	£42
000480	Steve Swift	Tree survey	£960
000481	P White	Fuel	£11.38
Standing Orders	Salaries	December & January	£1356.82

Income (2 November 2018 – 4 January 2019)

Date received	Received from	Details	Amount
November	Various	Cemetery fees	£840

Bank Balance at 4 January 2019

Current account	£42,389.17
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