

# KENTON PARISH COUNCIL

## Minutes of the Parish Council meeting held at Victory Hall, Kenton on Wednesday 11 January 2017 at 7.00pm

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### Present

Cllrs C Britton (Chairman), D Appleton, D Blount, S Cowell, S Maguire-Walker, J Randall and C Thompson

### Also present

Suzanna Hughes (Clerk), PC R Harvey, Peter White, Annette German (Dementia Friendly Village) and one member of the public

**The meeting was opened by the Chairman at 7.00pm.**

### 170111.01 Apologies for Absence

- Cllr Connett

### 170111.02 Open Forum

2.1 On behalf of a parishioner, Cllr Randall raised three points:

- Will there be a rural skip this year? She was informed that this service usually comes to Kenton in April but this has not yet been confirmed for 2017
- Could a handrail be installed on the path from Kenton Hill to Penhayes. This has a steep incline which makes it difficult to negotiate in wet and slippery conditions
- The paths in the cemetery are becoming non-existent – the chippings having disappeared and moss covering them needs raking away. It was agreed to obtain a quote to clear and redefine the paths.

2.2 The Chairman welcomed Annette German to the meeting who gave a presentation to members about the work of the Dementia Friendly Village.

She reminded members that this was a Parish Council led initiative which was born following a government initiative that we should help people living with dementia live more easily. There are nine people on the 'committee' and she is the Champion. As Champion, Annette explained that she runs 45 minute sessions to those wishing to become dementia friends. So far there are 70 dementia friends in the parish. The Reflections Café runs once a month. The group is not just for people with dementia, they are keen to integrate with those not living with dementia as well. The GPs are all dementia friends. They are not a charity and the only funding they have received is from the Elector Fund (£2,100) and Powderham Estate (£100). Money has been spent on signage; now looking at special clocks in GP surgeries. The Church is now involved as the Diocese has an interest. She asked whether the Council would like to see anything else being done. Cllr Blount suggested that Councillors become 'friends' and attend one of the 45 minute sessions.

The Chairman thanked Annette for her presentation which was both informative and interesting.

### 170111.03 Declarations of Interest & Requests for Dispensations

Members were reminded of their responsibility to continually update their Notice of Registerable Interests and invited to state whether they have any interest in the items to be discussed during this meeting in accordance with the Council's Code of Conduct. Unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting.

As council tax payers in this parish, all members declared an interest in item 9.2 but were reminded that they had been granted a dispensation in the meeting in January 2016 to allow them to discuss and vote on the budget and setting of the precept which was valid until the day before the next ordinary elections

in May 2019.

There were no other declarations of interest or requests for dispensations.

**170111.04 Ratification of Minutes**

Members present received the minutes of the Parish Council meeting held on 9 November 2016. It was agreed unanimously that those minutes are signed by the Chairman as a true and correct record of the meeting.

**170111.05 Police Report**

PC Harvey reported as follows:

**Reported crimes from 13/10/16 – 11/01/17**

**Kenton (2 crimes)**

- Attempt Burglary (Residential) – Tool marks found to a front door in early December. No entry gained. No forensic evidence left and no leads.
- Dogs not under proper control – Two dogs attacked a horse that was being ridden along Warborough Hill (no injuries). Dog owner spoken to and advice given.

**Powderham (0 crimes)**

**Other matters**

PCSO Adrian Ovreiu, Debbie Sleeman's replacement. has settled in to his role and has been on patrol around the area.

**170111.06 District/County Councillor's Report**

Cllr Connett was not present at the meeting.

**170111.07 Village Tidyman's Report**

Peter White gave a written report as follows:

- Weeds in gutters, as previously reported, have not yet been cleared at Sunnybank/St Annes. It was agreed to write DCC to advise that the weeds, if not treated, would start to push up the tarmac. It was agreed to write to DCC.
- Potholes on A379 by Chiverstone Lane have been reported to DCC
- Street light on old Telegraph pole located half way up Pitt Hill looks unsafe and has therefore been reported to DCC. A street light engineer will look into it.
- Whilst clearing stream for duck race with Cllr Thompson, they noticed that quite a lot of the foundation has washed away under the footpath which could potentially lead to collapse. It was agreed to contact TDC to ask whether a structural engineer will look at it and advise on the necessary course of action.
- The street light at the rear of car park is not working. It was agreed that the clerk would contact SSE.

**170111.08 Delegate Reports**

**8.1 Dementia Friendly Village:**

Cllr Blount reported that there had been no meeting this month. The Reflections Cafe's Christmas do was a great success.

**8.2 Friends of the Field/Community Forum:**

Cllr Appleton advised that there has been no meeting but there were a couple of matters he wished to raise under item 15.

**8.3 Local Listings Project:**

Cllr Randall advised that there was nothing further to report.

## **170111.09 Finance and Governance**

- 9.1 Invoices for payment - it was agreed unanimously that the payments as listed in the supporting documents (attached) be approved and cheques signed.
- 9.2 Members considered the budget and precept request for 2017/18. It was agreed that the budget is accepted as presented. The precept to be demanded would be £14,577 + £460 council tax support grant allocation which equates to a 0% increase/decrease on the parish's council tax.
- 9.3 Members were advised that the Council's internal auditor will be unable to carry out any future audit work due to ill health. It was therefore agreed to appoint Hania Lee of Lee Accounting to carry out future internal audits of the Council.

## **170111.10 Planning**

### **10.1 New applications/appeals**

- 10.1.1 16/03167/FUL – Woodhurst, 16 Lumley Close, Kenton  
Side/rear extension with link to existing garage, alterations to fenestration and increased area of terrace on the northeast elevation

Members had no objections to this application.

### **10.2 Decisions**

- 10.2.1 16/02963/FUL – 1 & 2 High Street, Kenton  
Renewal of roof covering

Members noted that TDC has granted conditional planning permission.

- 10.3 Cllr Appleton queried whether there had been any further feedback from TDC's Nick Davies following Cllr Connett's meeting with him and whether he had changed his mind about meeting with members to help them better understand the planning process and the role played by the Parish Council. It was agreed that the clerk would contact Cllr Connett for an update.

## **170111.11 Neighbourhood Plan**

Cllr Thompson reported that the Neighbourhood Plan Steering Group met on 4 January at which they discussed distribution of the questionnaire. TDC's Neighbourhood Planning Officer will be invited to attend the next meeting for advice about the next steps.

## **170111.12 Defibrillator**

Members discussed the adoption of the telephone kiosk in the village car park and agreed that the Parish Council would apply to adopt it provided BT provides the Council with a paint kit free of charge to enable the community to refurbish the kiosk.

Cllr Cowell advised that he will arrange for an electrician to provide a quotation to install the second defibrillator outside Victory Hall. In the meantime, the clerk would arrange for a pro-forma invoice to be sent so that the defibrillator for Victory Hall can be ordered.

## **170111.12 Allotment Tenancy**

Members were informed that there had been no further feedback from Kenton Village Allotments yet regarding the renewal of the lease.

## **170111.14 Website**

Having viewed a draft of the new website, members agreed the following:

- Members were happy with the overall look of the new design
- Village organisations should be given the opportunity to provide a link to their own website
- The website should incorporate the slogan 'Devon's Finest Living Village' as adopted by the Neighbourhood Plan Steering Group.

- A list of the members will be displayed but no contact details as all correspondence should go through the clerk.

**170111.15 Playing Field/Hard Court**

15.1 Cllr Cowell had no further update regarding the proposed repairs to the shed and would report at the next meeting.

15.2 Cllr Appleton informed members that the new equipment purchased using the grant from the Elector Fund had been received and he was in the process of installing it. He regrettably informed members that the table tennis bats and balls which were stored underneath the outdoor table tennis table had already been smashed. The school had advised that they are about to enter a new contract for the maintenance of the field and he has asked that the strimming around the equipment and dealing with the molehills is included.

**170111.16 Annual Parish Meeting**

It was agreed to hold the Annual Parish Meeting on Thursday 18<sup>th</sup> May (subject to Victory Hall being available).

It was agreed to invite a variety of speakers to the meeting including Annette German (Dementia Friendly Village), Ann Bond (Kenton Past and Present), Mike Adams (Captain of the Bellringers), Ian Fulcher (Kenton Village Allotments) and Cllr Cowell (Defibrillator). The meeting would be promoting Kenton as 'Devon's Finest Living Village' – the slogan recently adopted by the Neighbourhood Plan Steering Group.

**170111.17 Highways & Footpaths**

No issues were raised.

**170111.17 Members' items for information or general discussion, for inclusion on future agendas and/or items requiring urgent attention**

*[Members were reminded that they have not received the statutory notice of this business to be transacted and should therefore recognise that any decision made may be taken to be unlawful if challenged in the future]*

Chairman advised that he would to trim some of the trees and hedges in the car park as promised last year.

**170111.18 Correspondence**

No correspondence.

**170111.19 Date of Next Meeting**

It was confirmed that the next meeting would be held on 8 February 2017 at 7.00pm in Victory Hall.

The meeting was closed by the Chairman at 8.27pm.

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**Chairman**

**11 January 2017****Item 9:****Expenditure**

<b>Cheque no</b>	<b>Payee</b>	<b>Details</b>	<b>Amount</b>
000332	Marsh Barton Security	Car park security patrols (November & December)	£75.60
000333	S Hughes	Reimbursement for basketball net (£18.50), mileage (£16.20), postage (£14.28)	£48.98
000334	HMRC	PAYE	£188.60
000335	Groundwork UK	Return of unspent Neighbourhood Plan grant	£2,690
000336	Kenton Victory Hall	Hire of hall - Parish Council (£120) - N Plan (£135)	£255
000337	Paul Harmsworth	Reimbursement for Community Speed Watch coats purchased with DCC grant (see below)	£99.89
000338	David Appleton	Reimbursement for 5 x bags to store the table tennis bats and balls in various locations in the village	£9.95
000339	P White	Mower fuel	£10.67
Direct Debit	1 & 1 Internet Ltd	Website hosting	£19.12
Standing Order	Payroll	Salaries (December and January)	£1,336.76

**Income (5 November 2016 – 6 January 2017)**

<b>Date received</b>	<b>Received from</b>	<b>Details</b>	<b>Amount</b>
7 December 2016	DCC (Cllr Connett's locality budget)	Grant to enable Community Speed Watch team to purchase coats	£100
3 January 2017	Plot reservation & memorial stone	Cemetery	£500

**Bank Balances at 6 January 2017**

<b>Current account</b>	<b>Fixed term deposit</b> Interest rate 1% Maturity date 24 Oct 2017	<b>Total</b>
£25,801.92	£10,000	£35,801.92

