

# KENTON PARISH COUNCIL

## Minutes of the Parish Council meeting held at Victory Hall, Kenton on Wednesday 8 March 2017 at 7.00pm

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### Present

Cllrs C Britton (Chairman), D Appleton, D Blount, S Cowell, S Maguire-Walker and J Randall

### Also present

Suzanna Hughes (Clerk), Erica Stanford (Voeneus) and six members of the public

The meeting was opened by the Chairman at 7.00pm.

#### 170308.01 Apologies for Absence

- Cllr Thompson
- County/District Cllr Connett
- PC Harvey & PCSO Overieu
- Peter White

#### 170308.02 Open Forum

- A concern was raised about the recent removal of trees at Copperfield which may have TPOs attached to them (this was discussed further at item 10.3.2)
- Cllr Randall asked on behalf of a parishioner whether it was the Council's intention to do anything about the surface of Brook Path particularly at the Slittercombe Lane end. There was a brief discussion about this although it was thought that it was particularly poor at the moment due to the winter weather.
- Erica Stanford advised that she represented a company called Voeneus which provides superfast broadband to rural villages and was attending the meeting to gauge whether there would be any interest in the parish for this service. Having been approached by a parishioner who did not have adequate broadband provision and who is seeking a solution to the problem, she advised that Voeneus offers a fibre + fixed wireless system which means they would build fibre into the centre of the village (a new line separate to BT) and then connect that to a mast, often having a series of small inconspicuous masts to relay fast broadband around the village and surrounding houses. To justify the installation cost (approximately £60,000), there would need to be about 60-70 households signing up to the service. She was advised to put an article in the parish newsletter to inform parishioners of the proposal and gauge interest. Attendance at the Annual Parish Meeting might also help.

#### 170308.03 Declarations of Interest & Requests for Dispensations

Members were reminded of their responsibility to continually update their Notice of Registerable Interests and invited to state whether they have any interest in the items to be discussed during this meeting in accordance with the Council's Code of Conduct. Unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting.

There were no declarations of interest or requests for dispensations.

#### 170308.04 Ratification of Minutes

Members present received the minutes of the Parish Council meeting held on 8 February 2017. It was agreed unanimously that those minutes are signed by the Chairman as a true and correct record of the meeting.

#### 170308.05 Police Report

PC Harvey sent a written report advising that there had been no reported crimes in Kenton or Powderham between 9 February - 6 March 2017.

**170208.06 District/County Councillor's Report**

The clerk advised that she had asked for Cllr Connett's help to contact the appropriate officer at TDC about carrying out a survey of Brook Path and had been advised that an inspection has been programmed in next week with a structural engineer who will make recommendations for remedial works if required.

**170308.07 Village Tidyman's Report**

Peter White was unable to attend the meeting but made the following written observations:

1. The street light in the car park is still not working. The clerk advised that this had been booked in and should be completed soon.
2. There are provisional yellow markings for double yellow lines at the junction of the A379 and Warborough Hill
3. He has met with the electrician about the installation of the defibrillator at Victory Hall who will be giving a quotation to Cllr Cowell. Arrangements for access to the hall are to be made with Sue Craythorne.
4. He has spoken to Cllr Randall about the chippings in the cemetery. (This would be discussed at item 15).

**170308.08 Delegate Reports**

**8.1 Dementia Friendly Village:**

Cllr Blount reported that the meeting dates have changed to the second Tuesday of the month and therefore he wouldn't have anything to report until next month.

**8.2 Friends of the Field/Community Forum:**

Cllr Appleton advised that there was nothing to report.

**8.3 Local Listings Project:**

Cllr Randall advised that each member of the group has been given a site to write a report on. Ann Bond will be speaking to Maureen Pearce at TDC about writing a report on a view.

**8.4 Powderham Events:**

Cllr Appleton advised that he and Cllr Blount would be meeting with Iain Beaumont about arrangements for this year's events to ensure minimum disruption for parishioners. He asked that if any members had any issues they wished him to raise on their behalf then to let him know. Cllr Randall pointed out that the major event and concern is Lockdown in September.

**170308.09 Finance and Governance**

Invoices for payment - it was agreed unanimously that the payments as listed in the supporting documents (attached) be approved and cheques signed.

**170308.10 Planning**

**10.1 New applications/appeals**

- 10.1.1 E2/33/13 – Provisional Tree Preservation Order – Land west of Mamhead Road adjoining Willsland Close, Kenton

Members had no objections to the provisional tree preservation order being made.

**10.2 Decisions**

There were no decisions to report.

**10.3 Other**

- 10.3.1 Members received correspondence from Nick Davies (TDC's Business Manager for Strategic Place) with a view to arranging a meeting with him to help the Council understand planning issues when providing future consultation responses. It was agreed that a couple of councilors would meet with him. Cllr Appleton agreed to provide the clerk with some dates when he would be available.

10.3.2 Members received correspondence from the owners of Copperfield responding to concerns they had raised at the last meeting about works commencing ahead of planning consent being granted. Members were assured that soil has been removed to make the front drive access entrance wider and to level the ground to allow a safer approach, also for vehicles to be kept off the road/layby. The gardens have also been leveled at the front and rear of the property.

Members discussed concerns which had been raised in the open forum about the removal of trees in the grounds of Copperfield. Whilst there were initial concerns about tree preservation orders on some of the trees in this location, after a discussion and reassurance from the Chairman who had spoken to the owners of Copppefield, members were happy that work was progressing satisfactorily and not impacting on TPOs.

**170308.11 Neighbourhood Plan**

The Chairman advised that a meeting is being held on 1 April in the Fellowship Room to work out policy.

**170308.12 Defibrillator**

12.1 Cllr Cowell informed members that he had received a quotation for the installation of the defibrillator at Victory Hall from Diversity Electrical Services (SW) Ltd for £200. This was accepted.

12.2 Members were advised that the adoption of the BT telephone kiosk in the car park is complete and the telephony has been removed. Cllr Cowell agreed he would research, through the Community Heartbeat Trust, the most appropriate defibrillator for the kiosk and how it will be installed. He also advised that English Heritage do not need to be informed of the adoption of the kiosk.

**170308.13 Car Park**

Members agreed the style of signage to be erected in the car park to discourage fly tipping.

**170308.14 Website**

Members were advised that the new Parish Council website was almost ready to go live. It was agreed unanimously that the existing parish website is decommissioned. It was understood by members that a copy of the website had not been saved and that it could therefore not be reinstated.

**170308.15 Cemetery**

Members were advised that redefining the paths in the cemetery with gravel would not be something Stuart Bradford could undertake due to the scale of the job. He advised that ideally the paths would need lowering and edging with timber or concrete before spreading gravel on them. It was agreed to source quotes for the job elsewhere.

**170308.16 Playing Field/Hard Court**

It was noted that the stumps from the multi-play toddler unit had not been removed yet and agreed to follow this up with Cllr Thompson and Peter White.

**170308.17 Highways & Footpaths**

Members received an update on the following matters which had been discussed at previous meetings:

**17.1 Overgrown hedge – Kenton Hill**

The clerk advised that she had written to the owner of 21 Staffick Close who, on checking his deeds, disputed responsibility for the hedge. It was agreed that whilst responsibility was being established, the Chairman would trim the overgrowing branches which are at eye-level to protect pedestrians using the footpath.

**17.2 Handrail along the footpath between Kenton Hill and Penhayes**

Having looked at this, members agreed that the installation of a handrail in this location would not be feasible.

**170308.18 Members' items for information or general discussion, for inclusion on future agendas and/or items requiring urgent attention**

*[Members were reminded that they have not received the statutory notice of this business to be transacted and should therefore recognise that any decision made may be taken to be unlawful if challenged in the future]*

Cllr Cowell advised that there were two vehicles in the car which appear not to have moved for some time. It was confirmed that both vehicles both had up to date tax and MOT certificates and therefore it was agreed to monitor the situation.

On behalf of Kenton Village Allotments, Cllr Appleton asked whether the Council could seek confirmation of ownership of the hedge between the allotments and the cemetery. This would enable KVA to consider installation of appropriate deer fencing.

**170308.19 Correspondence**

Members received and noted the final recommendations of the Boundary Commission with regard to the Electoral Review of Teignbridge.

**170308.20 Date of Next Meeting**

It was confirmed that the next meeting would be held on 12 April 2017 at 7.00pm in Victory Hall.

**Part II**

**Members of the public and press are excluded from this meeting as the items under discussion contain information exempt under Local Government Act 1972 Schedule 12A**

**170308.21 Employee's Salary Review**

It was agreed that salaries of all employees would increase by 1% from 1 April 2017 in line with The National Joint Council for Local Government Services agreement

The meeting was closed by the Chairman at 8.46pm.

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**Chairman**

**8 March 2017****Item 9:****Expenditure**

<b>Cheque no</b>	<b>Payee</b>	<b>Details</b>	<b>Amount</b>
000349	Marsh Barton Security	Car park security patrols (February)	£33.60
000350	S Hughes	Mileage	£16.20
000351	Plandscape	Markings on hard court	£290.40
000352	Powderham Estate	Half yearly rental for Kenton Allotments	£500
Standing Orders	Payroll	Salaries (March)	£668.28
Direct Debit	1&1 Internet	Website	£35.96

**Income (2 February – 3 March 2017)**

<b>Date received</b>	<b>Received from</b>	<b>Details</b>	<b>Amount</b>
3 March 2017	Various	Cemetery	£480

**Bank Balances at 3 March 2017**

<b>Current account</b>	<b>Fixed term deposit</b> Interest rate 1% Maturity date 24 Oct 2017	<b>Total</b>
£19,220.28	£10,000	£29,220.28