

# KENTON PARISH COUNCIL

## Minutes of the Parish Council meeting held at Victory Hall, Kenton on Wednesday 12 April 2017 at 7.00pm

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### Present

CLLrs C Britton (Chairman), D Blount, S Cowell, S Maguire-Walker, J Randall and C Thompson

### Also present

Suzanna Hughes (Clerk) and six members of the public

**The meeting was opened by the Chairman at 7.00pm.**

#### 170412.01 Apologies for Absence

- Cllr Appleton
- PC Harvey & PCSO Overieu

#### 170412.02 Open Forum

A parishioner raised the issue of the Millennium Hedge which is now inaccessible and suggested that the Parish Council discusses and makes a decision about its future and whether it is abandoned or trimmed. Members were informed that responsibility for the hedge had passed to the Estate. It was agreed that the clerk should write to Powderham to establish the Estate's intentions.

It was reported that there has been another incident of fly tipping in the car park. The Chairman advised that a 'No Fly tipping' sign had been purchased by the Parish Council to discourage fly tipping and members agreed to see what effect it had before taking any further action.

Cllr Randall raised a matter on behalf of Cllr Appleton informing members that he had reported to Cllr Connett a lot of tractors passing up and down High Street and Mamhead Road.

#### 170412.03 Declarations of Interest & Requests for Dispensations

Members were reminded of their responsibility to continually update their Notice of Registerable Interests and invited to state whether they have any interest in the items to be discussed during this meeting in accordance with the Council's Code of Conduct. Unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting.

There were no declarations of interest or requests for dispensations.

#### 170412.04 Ratification of Minutes

Members present received the minutes of the Parish Council meeting held on 8 March 2017. It was agreed unanimously that those minutes are signed by the Chairman as a true and correct record of the meeting.

#### 170412.05 Police Report

PC Harvey sent a written report advising that there had been only one reported crime in Kenton between 7 March – 9 April 2017 which was criminal damage to a vehicle. A drinks can was lobbed out of passenger window of offending car causing slight damage to the following car. Victim requested words of advice only to be passed to the occupants.

#### 170412.06 District/County Councillor's Report

Cllr Connett advised that he had reported a hole in the tarmac by Penhayes steps. This had been repaired but the hole has reappeared. The hole is quite large and deep and he has asked that DCC deal with it urgently.

## **170412.07 Village Tidyman's Report**

Peter White submitted the following observations:

1. New LED street lights have been fitted along A379
2. Yellow lines have now been painted at the bottom of Warborough Hill
3. A blue Mitsubishi vehicle has been left in car park for some time. It was agreed to post a polite notice on the vehicle reminding the owner of the car park's regulations.
4. Play area stumps and table have now been removed
5. DCC street lighting department has been advised that the lower wooden street lighting pole on Pitt Hill is leaning. The response was that due to the potential bank slippage it could be expensive to replace. However, it will be kept under regular review.

## **170412.08 Delegate Reports**

### **8.1 Dementia Friendly Village:**

Cllr Blount reported that the last meeting of the Reflections Cafe was held on 18<sup>th</sup> March and was themed as an arts therapy group. It was very successful and enjoyed by all. He advised that dementia friendly clocks have been provided to the doctor's surgeries in Starcross and Exminster and the church. The group has been advised about a BBC archive which helps to trigger memories for those with dementia. The group is therefore looking at reinstalling the internet connection at the church to take advantage of it.

### **8.2 Friends of the Field/Community Forum:**

Cllr Appleton was not present at the meeting. Cllr Blount observed that children are using the table tennis to jump off. It was agreed that there was little the Council could do but observe the table tennis table and discourage this behaviour.

### **8.3 Local Listings Project:**

Cllr Randall advised that a meeting has been arranged for 26 April. New arrangements will be made for writing up the listings.

### **8.4 Powderham Events:**

Cllr Appleton had circulated a written report to members reporting on a meeting which he and Cllr Blount had attended with Estate Director, Iain Beaumont. In summary, he advised that plans are well advanced for the summer concert programme and that Management Plans will be drafted soon and that they would be shared with the Parish Council as these plans will include information on crowd management, traffic and safety. He also accepted an invitation to attend the Annual Parish Meeting on 18<sup>th</sup> May to provide an update to the village on the plans for this year. Cllr Blount added that subject to the Parish Council's permission, portable toilets will be put in the village car park for the Lockdown event in September. There will also be greater policing and the Estate will be insisting that the promoters clear all the litter.

## **170412.09 Finance and Governance**

9.1 Invoices for payment - it was agreed unanimously that the payments as listed in the supporting documents (attached) be approved and cheques signed.

9.2 Members received an application for a small grant under s137 LGA 1972 from Kenton Past and Present to support the cost of putting on an exhibition provisionally entitled 'Kenton in 1917'. Members agreed to support the application and agreed a grant of £100 (cheque 361).

## **170412.10 Planning**

### **10.1 New applications/appeals**

None.

### **10.2 Decisions**

There were no decisions to report.

**170412.11 Neighbourhood Plan**

Cllr Thompson reported that a half day meeting was held on Saturday 1st April to review the aims and objectives of the Neighbourhood Plan and to agree the essential points for inclusion in the policies. The meeting was led by David Kiernan and was very successful. It was subsequently agreed that the Housing Development policy should be 'criteria based', i.e. they should state principles which all housing applications must follow but not specify land areas for development. It was also agreed that Chris Tagg would prepare a draft of the main points for this.

**170412.12 Defibrillators**

Cllr Cowell informed members that the electrician had been due to install the defibrillator at the Victory Hall during the Easter holidays whilst the pre-school was closed. To date, it had not been installed. After discussion, Peter White offered to follow this up with the electrician to find a mutually convenient time when it can be installed.

Cllr Cowell presented a quotation from Community Heartbeat Trust for the supply of a defibrillator for the telephone kiosk. It was agreed to accept the quotation of £1,775 + VAT and to order the device.

Cllr Cowell advised that before BT would release the paint kit for the kiosk, he had had to agree to their conditions. He advised that he was happy to comply and that the paint kit should be ordered.

**170412.13 Brook Path**

Members received a report following TDC's inspection of the retaining wall along Brook Path showing evidence of scour and undercutting of the foundations particularly to the footpath retaining wall between the A379 Fore Street to the rear of 10/12 Victoria Close. Due to access difficulties it is difficult to quantify the extent of the undermining. TDC's recommendation is that an intrusive investigation on the wall is undertaken to ascertain the extent of any problems and permanent repairs undertaken to the 85m of wall. TDC advised that to patch up the problem would probably cost in the region of £15k - £20k and involve underpinning the existing wall and repointing the stonework. A more robust repair would involve taking the existing structure down and rebuilding and would likely to cost in the region of £40k-£50k. It is the responsibility of the Parish Council to repair the wall but TDC has offered to look into possible funding sources on its behalf. It was therefore agreed to defer further discussion until TDC had further investigated these possible funding sources.

**170412.14 Cemetery**

14.1 Members received two quotations to clear and redefine the cemetery paths including the supply and spreading of gravel. It was agreed to defer further discussion until a third quote had been obtained.

14.2 A quotation had been sought from Richard Gaydon for the repairs to the lych gate but before he is able to provide this, he requested a site meeting with a member to confirm details of the work required. It was agreed that Cllr Cowell would meet with him.

**170412.15 Rural Aid**

Members gave consideration to projects which could benefit from Rural Aid funding (closing date 5<sup>th</sup> May). Members considered a suggestion to replace the bus shelters in South Town. It was agreed that the clerk would research possible options and circulate to members for consideration.

**170412.16 Playing Field/Hard Court**

Members considered the inspection report submitted by Peter White. The following actions were agreed:

- Grass needs blowing out of the youth shelter – Peter White agreed to do
- Rocking horse needs painting – Peter White agreed to do
- Holes need drilling to let out rainwater on new tyre climbing unit – Peter White agreed to do
- Swings need greasing – Cllr Thompson agreed to do
- Old goal post metalwork to be disposed of – John Castle to do
- Climbing wall needs a coat of preservative – Cllr Thompson agreed to do
- Pegs that hold the football net out need replacing – Peter White to do

It was also noted that the grass is very long and needs cutting. The clerk agreed to report this to Cllr Appleton so that he could inform the school.

Cllr Cowell advised that he had not yet actioned the repairs to the changing rooms.

**170412.17 Highways & Footpaths**

The Chairman advised that he had not yet had the opportunity to trim the overgrowing branches on Kenton Hill, as agreed last month, but would endeavour to do so over the coming month.

Cllr Thompson reported a large pothole on the main road level with Torrington Place. He was advised to report this online.

The clerk advised that she had received a telephone call from a Dawlish resident concerned about overhanging trees on Kenton Hill which are forcing high-sided vehicles into the centre of the road on a bend. She considered this an accident waiting to happen. The Chairman offered to have a look at the trees.

**170412.18 Members' items for information or general discussion, for inclusion on future agendas and/or items requiring urgent attention**

*[Members were reminded that they have not received the statutory notice of this business to be transacted and should therefore recognise that any decision made may be taken to be unlawful if challenged in the future]*

Cllr Randall reported that the skip service had been well received and the contractor was appreciative that the car park had been coned off prior to the skip arriving.

**170412.19 Correspondence**

None.

**170412.20 Date of Next Meeting**

It was confirmed that the next meeting would be held on 10 May 2017 at 7.00pm in Victory Hall.

The meeting was closed by the Chairman at 8.23pm.

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**Chairman**

**12 April 2017**

**Item 9:**

**Expenditure**

<b>Cheque no</b>	<b>Payee</b>	<b>Details</b>	<b>Amount</b>
000353	Marsh Barton Security	Car park security patrols (February)	£33.60
000354	S Hughes	Mileage, ink, postage, 'no fly tipping' sign	£41.40
000355	Vision ICT	Website	£450
000356	HMRC	PAYE	£191.40
000357	Devon Communities Together	Housing Needs Survey	£2,766
000358	All Saints Church Kenton	Hire of the Fellowship Room	£28.00
000359	P White	Mower fuel	£5.40
000360	Ball Colegrave	Plants – Kenton in Bloom	£276.63
000361	Community Heartbeat Trust	Defibrillator	£2,130 (agreed at item 12)
000362	Kenton Past and Present	S137 grant	£100 (agreed at item 9.2)
Direct Debit	1&1 Internet	Website	£19.12
Standing Orders	Payroll	Salaries (April)	£679.64
To be taken from the first instalment of the precept	DALC	Annual subscription	£250.40

**Income (4 March – 6 April 2017)**

<b>Date received</b>	<b>Received from</b>	<b>Details</b>	<b>Amount</b>
25 March 2017	Cemetery	Cemetery	£480
25 March 2017	Kenton Village Allotments	Half yearly rental	£375

**Bank Balances at 6 April 2017**

<b>Current account</b>	<b>Fixed term deposit</b> Interest rate 1% Maturity date 24 Oct 2017	<b>Total</b>
£18,506.32	£10,000	£28,506.32