

# KENTON PARISH COUNCIL

## Minutes of a Meeting of the Parish Council held at Victory Hall, Kenton on Wednesday 13 June 2018 at 7.00pm

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### Present

Cllrs C Thompson (Chairman), D Appleton, D Blount, S Cowell, H Hutchings, J Randall and S Maguire-Walker

### Also present

Suzanna Hughes (Clerk), District/County Cllr Connett and two members of the public

The meeting was opened by the Chairman at 7.00pm.

#### 180613.01 Apologies for Absence

- PC Rob Harvey & PCSO Adrian Overieu
- Peter White

#### 180613.02 Open Forum

Cllr Randall asked, on behalf of Sue Davies, whether the path around Harmony Meadows could be trimmed and cleared. It was agreed that the Parish Council would ask Peter White if he would trim it when maintaining the cemetery.

Members were asked to consider introducing a policy for removal of the poppy wreaths at the War Memorial. It was thought that the fact that the poppy wreaths were left all year round reduced the significance of laying them on Remembrance Sunday. Members were also reminded that Remembrance Sunday this year would also be the centenary of the end of the First World War and it was suggested that the Parish Council arranges something to mark the occasion. It was agreed to put this on the agenda for further discussion at the next meeting.

#### 180613.03 Declarations of Interest & Requests for Dispensations

Members were reminded of their responsibility to continually update their Notice of Registerable Interests and invited to state whether they have any interest in the items to be discussed during this meeting in accordance with the Council's Code of Conduct. Unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting.

There were no declarations of interest or requests for dispensation.

#### 180613.04 Ratification of Minutes

4.1 Members present received the minutes of the Annual Parish Meeting held on 9 May 2018. It was agreed unanimously that those minutes are signed by the Chairman as a true and correct record of the meeting.

4.2 Members present received the minutes of the Parish Council meeting held on 9 May 2018. It was agreed unanimously that those minutes are signed by the Chairman as a true and correct record of the meeting.

#### 180613.05 Police Report

##### Reported crimes from 11/05/18 – 13/06/18

##### Kenton (4 crimes)

- Common Assault – Youth 'chastised' by family member. Not enough evidence to proceed. Matter referred to Social Services.

- Common Assault – Domestic related. Victim unwilling to substantiate allegation and no independent witnesses. Suspect arrested and interviewed. Released, NFA.
- Theft from motor vehicle – Male offender wearing grey hoody disturbed by vehicle owner as they rifled through insecure car and stolen a small amount of cash. Offender escaped and victim unable to identify them. No further leads. Undetected.
- Common Assault – Following a minor road rage incident an argument ensued, during which the victim was pushed to the ground. Victim unwilling to substantiate their allegation. NFA.

**Powderham (0 crimes)**

It was noted that there were highways safety concerns about the horsebox parked on Mamhead Road with no reflectors or registration plate. It was agreed to ask the police about whether this was an appropriate location for it to be parked.

**180613.06 District/County Councillor’s Report**

CLr Connett reported that the headteacher of the school had contacted him about the issues associated with parents dropping off and collecting their children from school. DCC has agreed to carry out a safety audit.

He also advised that he had contacted the police about the horsebox parked on Mamhead Road and ask them to look into whether this was an appropriate location for it to be parked.

**180613.07 Village Tidyman Report**

Peter White was not present at the meeting but sent the following report:

- Concern re the horse box in Mamhead Road by local residents. I am aware of an accident by a local motorcyclist who has come off of his motorbike due to lack of vision of an oncoming car. The question that has been asked by residents is it legal, insured and what is going to happen to it when modifications are completed.
- There are roots in Brook Path near steps from adjacent garden, concern has been expressed if this will have an effect on the stream wall eventually.

**180613.08 Action List**

Members reviewed the action list and noted outstanding actions.

**180613.09 Delegate Reports**

9.1 Dementia Friendly Village:

CLr Blount reported that Ann German has made 15 new ‘friends’ from the WI and 17 from the Brownies. Tom from the Dawlish Gardens Trust will be involved in the design of the sensory garden. He will be attending a course at Bicton College and will use the sensory garden as his project. They are looking to obtain a grant to get some pathway accesses from Mamhead Road to the garden. The next meeting of the Reflections Café is next meeting on 16 June at which they will be reflecting on Dementia Action Week. At July’s café, Alma Harding will be demonstrating model flowers.

9.2 Friends of the Field/Community Forum:

CLr Appleton reported that parking outside the school was the main topic at a recent Community Forum. DCC has written to the school asking a series of questions.

9.3 Local Listings Project:

No update.

9.4 Powderham events (following joint meeting with Starcross Parish Council):

Members received confirmation from Derry Tydeman that provision has been made and that Powderham has recently appointed its first stewards and will be conducting training and completing risk assessments for their work. Nearer the time, there may be an additional advert for further staff as availability is confirmed. Quotes have also been received for toilets in Kenton car park and permission will be requested from TDC and the Parish Council for the spacing. [Members were happy to approve this request]. In terms of litter picking, extra bins and emptying existing bins

immediately after the event, as well as keeping the toilets in Starcross open later, this has been discussed with Anna Lang from Waste and Cleansing at TDC, and Powderham is waiting on confirmation that all has been arranged.

With regard to monitoring the event, members agreed to position themselves at specific risk points. Cllr Connett agreed to obtain an emergency telephone number from TDC for the Parish Council's use, if needed. Similarly, he would follow up the monitoring of the sound levels.

#### **180613.10 Finance and Governance**

10.1 Invoices for payment - it was agreed unanimously that the payments as listed in the supporting documents (attached) be approved and cheques signed

#### **180613.11 Grant Request**

Members received a request for a small grant of £100 from Kenton Past and Present to assist with the cost of publishing a Kenton Role of Service booklet. Members agreed to approve the grant application.

#### **180613.12 Planning**

##### **12.1 New applications/appeals**

None

##### **12.2 Decisions**

There were no decisions reported.

##### **12.3 Teignbridge Local Plan Review 2020-2040**

Members considered the proposed settlement boundary changes for Kenton and it was agreed to seek clarification on the following issues:

- A section of land is proposed for removal at Ford Farm Court. This appears to be an amendment to what was originally proposed. Why has it been excluded?
- At Kent7 the settlement boundary has been extended to include The Willows but it appears that only half of the garden has been included in the proposed addition which means half of the garden will be in the boundary and half will not. Members wished to question whether this was an oversight or whether it was intentionally being excluded and if so, why?
- There appears to be considerable removal around the edge of the boundary. Members thought that this is presumably the hedgerow adjacent to the highway but wish to seek clarification.

#### **180613.13 Neighbourhood Plan**

The Chairman advised that there had been no meeting of the Steering Group this month. The application to Awards for All has been successful and a grant of £3,755 has been awarded to help with the cost of the consultant's fees. There should now be sufficient funds to cover all the consultant's fees and expenses. The next meeting will be held in early July at which the consultant will be present.

#### **180613.14 Car Park**

14.1 Members received correspondence regarding the crows nesting in the trees in the car park and the mess they are making to cars parked beneath. After discussion, it was agreed that no action would be taken for the following reasons:

- The Council has, in the past, taken steps to lower the canopy of the trees in an attempt to alleviate the issue with the birds. As the trees are situated in the Conservation Area, this had to be with permission from the District Council. The work, however, made little if no difference to the birds nesting in the trees and they returned the following year.
- Wild birds are protected and legally, the Council is not able to take steps to destroy the birds if they are damaging property such as cars or if they are a general nuisance.

14.2 Members received correspondence from parishioners whose garden is adjacent to the village car park asking the Parish Council to trim branches of trees which were overhanging into their garden to prevent leaves dropping into their garden. The nesting crows are also a concern. A

further request was made to trim the bamboo in the car park which was impacting on their fence. After discussion, members agreed the following:

- The Parish Council only has a duty to prune branches which are causing damage (as opposed to inconvenience). They are also situated within the Conservation Area and therefore any pruning of these trees will require the permission of the District Council. As above, it was noted again that the Council has, in the past, taken steps to lower the canopy of the trees in an attempt to alleviate the issue with the birds but it made little difference. It was agreed that no action with regard to the trees or crows will therefore be taken.
- To allow the parishioner to trim the bamboo sufficiently to allow for the repair of their fence and dispose of the cuttings appropriately. Should the bamboo become a problem in the future, they should contact the Parish Council again so that members can agree further action.

14.3 Cllr Randall informed members that the car park wall needs attention as the stonework is being pushed out by weeds and is breaking up. It was agreed to source quotations for repairs.

#### **180613.15 Emergency Plan**

A review of the Emergency Plan was deferred until the next meeting. It was also noted that the parish does not currently have a snow warden following the resignation of John Castle.

#### **180613.16 Consultation on Ways to Improve Rural and Outreach Library Services**

It was agreed that a response to this item would be deferred until the next meeting. In the meantime, it would be advertised in the parish newsletter.

#### **180613.17 Playing Field/Hard Court**

Members received the inspection reports and noted the contents contained therein.

#### **180613.18 Highways & Footpaths**

18.1 It was noted that there were nettles on Brook Path which required strimming. It was agreed to ask Peter White to have a look.

18.2 During works on Brook Path, the contractors had to remove a small section of hedging on the boundary of an adjoining property. The property owner asked whether, as a gesture of good will, the contractors would remove the entire hedge line outside their property to enable them to install fencing. Consulting with members outside meetings, it was agreed that the hedge should not be removed as it would create a 'tunnel' feel at this end of the brook. There were also concerns about responsibility and future maintenance.

#### **180613.19 Members' items for information or general discussion, for inclusion on future agendas and/or items requiring urgent attention**

*[Members were reminded that they have not received the statutory notice of this business to be transacted and should therefore recognise that any decision made may be taken to be unlawful if challenged in the future]*

Members were advised that the lock of the Parish Council noticeboard had been vandalised and the noticeboard was therefore currently inaccessible. Cllr Cowell offered to have a look at it.

A question was asked about the memorial bench for Joan West. Whilst this was not the responsibility of the Parish Council, a request was made of the Parish Council some time ago whether it could be sited on the Parish Garden. Enquiries would be made.

Cllr Hutchings asked whether it was acceptable to remove posters from noticeboards advertising events which had passed. It was agreed that this is both acceptable and encouraged.

#### **180613.20 Correspondence**

20.1 Members received correspondence from Neil Bygrave who has observed that herbicide has not

been applied to control the weeds in the parish garden which means that the garden has now become overrun with bind weed. It was agreed to ask Neil to spot spray the garden.

**180613.21 Date of Next Meeting**

It was agreed that the next meeting of the Parish Council will be held on 18<sup>th</sup> July 2018 at 7.00pm in Victory Hall.

The meeting was closed by the Chairman at 8.40pm.

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**Chairman**

**13 June 2018****Item 10:****Expenditure**

<b>Cheque no</b>	<b>Payee</b>	<b>Details</b>	<b>Amount</b>
000438	S Hughes	Mileage	£16.20
000439	Richard Grave	Playing field inspections x 2; repairs, as previously agreed	£78
000440	Community Heartbeat Trust	Rescue safety kit	£15.60
000441	The Play Inspection Company	Annual play area inspection	£78
000442	Peter White	Fuel + strimmer repairs	£46.94
000443	Ball & Colegrave Ltd	Kenton in Bloom	£358.96
000444	Kenton Past & Present	S137 grant	£100
000445	E Savory	Refund of cemetery fees	£375
Standing Order	Payroll	Salaries (May)	£650.22

**Income (3 May - 7 June 2018)**

<b>Date received</b>	<b>Received from</b>	<b>Details</b>	<b>Amount</b>
11 May 2018	Groundwork UK	Neighbourhood Plan grant	£1563
23 May 2018	Cemetery fees	To be refunded	£375

**Bank Balance at 7 June 2018**

<b>Current account</b>	£36,702.22
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