

KENTON PARISH COUNCIL

Minutes of a Meeting of the Parish Council held at Victory Hall, Kenton on Wednesday 18 July 2018 at 7.00pm

Present

Cllrs C Thompson (Chairman), D Appleton, D Blount, S Cowell, H Hutchings, J Randall and S Maguire-Walker

Also present

Suzanna Hughes (Clerk), Derry Tydeman & Sarah Short (Powderham Estate), Peter White (Village Tidyman) and five members of the public

The meeting was opened by the Chairman at 7.00pm.

180718.01 Apologies for Absence

- District/County Cllr Connett
- PC Rob Harvey & PCSO Adrian Ovrieu

180718.02 Open Forum

A member of the public expressed concerns about heavy goods vehicles on Jackdaw Hill in particular a Viridor lorry which uses it on a daily basis. It was agreed that the clerk would write to DCC/Cllr Connett to request whether signage can be installed to restrict heavy vehicles.

Members were informed that the right-hand side of the cemetery lych gate is catching. Peter White offered to look at it.

Members were informed that a car with flat tyres is parked on Church Street. Apparently, it is taxed and MOTd and therefore is parked legitimately.

The applicants of planning application 18/01231/FUL (Detached garage and store with self-contained annexe/occasional holiday accommodation over at Bailivieaire, Kenton) made representations to the Parish Council about their application which members would be discussing at item 11.1.1. They explained that a garage was needed to store logs and pellets used for the biomass and that the accommodation was, in the longer-term, required for a relative. Exeter Lodge (main gatehouse to Oxton House) has been restored to how TDC want it and is used as a holiday let. They would also like to use the accommodation above the garage as a holiday let in the short-term. It will also provide storage for work tools. The development sits outside the Conservation Area.

Members reported to Derry Tydeman that the 'Lets Rock' appeared to have been well organised with little disruption for the village. The allocation of 'drop-off' points had worked well. The 'Tom Jones' concert, however, caused much disruption particularly in the centre of the village around the Triangle. No cones had been put out to prevent the Triangle from being used as a drop off and pick up area and the steward on the Triangle was unable to deal appropriately with drunken people and the traffic issues.

Derry advised that they unfortunately had had to rely on agency staff for the event. He also advised that there had been three meetings with the Safety Advisory Group (chaired by Paul Nicholls) who had decided that it wasn't appropriate to set up a clearway for this event. (NB. This had not been communicated to the Parish Council). The police decided that the event didn't pose significant risk and therefore couldn't offer additional resource. He advised that someone from Licencing was present at the event as well as Environmental Health and the police.

A community debrief on this year's events has been arranged for 13 November at 6.30pm.

After discussion, members agreed to write to the Safety Advisory Group asking why the decision had been made not to set up a clearway for this event despite numbers attending the event being very similar to the Lets Rock event for which a clearway had been agreed.

180718.03 Declarations of Interest & Requests for Dispensations

Members were reminded of their responsibility to continually update their Notice of Registerable Interests and invited to state whether they have any interest in the items to be discussed during this meeting in accordance with the Council's Code of Conduct. Unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting.

There were no declarations of interest or requests for dispensation.

180718.04 Ratification of Minutes

Members present received the minutes of the Parish Council meeting held on 13 June 2018. It was agreed unanimously that those minutes are signed by the Chairman as a true and correct record of the meeting.

180718.05 Police Report

No report

180718.06 District/County Councillor's Report

Cllr Connett was unable to attend the meeting due to a prior commitment.

Whilst not present at the meeting, Cllr Connett sent communication to the Parish Council advising that TDC has agreed to exclude Parish Councillors from planning site meetings. It was agreed to write to the Portfolio Holder stating the Parish Council's objection to this decision and that it would be more appropriate to educate those who attend about their role and purpose at those meetings rather than banning them.

180718.07 Village Tidyman Report

Peter White reported as follows:

- The trees are overhanging the pavement and need trimming again from Kenton View up to Victory Hall. It was agreed that the clerk would write to Jamie Hewitt at DCC.
- The stream needs clearing. It was questioned whether the correct section of the wall on Brook Path has been repaired.
- The path at Harmony Meadow has been strimmed and cut (as requested by Sue Davis at the last meeting)
- The strimmer, which is now nearly ten years old, needs significant repairs or replacing. Repairs will cost approximately £128 + VAT. Quotations to replace the strimmer with an equivalent model (Stihl KM111R) have also been obtained with the cheapest quotation from Radmoor & Tucker for £318.50 + VAT which includes 30% discount. It was agreed that the strimmer should be replaced.
- The light outside 15 Sunnybank is permanently on and needs reporting to Highways (lighting column 257/9)
- Tree roots are breaking through the tarmac on the path between the Rodean and the car park.

180718.08 Action List

Members reviewed the action list and noted outstanding actions.

180718.09 Delegate Reports

9.1 Dementia Friendly Village:

Cllr Blount reported that the same officers have been elected at the recent AGM. Sally May will replace Ceri Lee. They are waiting to hear from Tom from the Dawlish Gardens Trust about the sensory garden.

9.2 Friends of the Field/Community Forum:

No report.

9.3 Local Listings Project:
No update.

9.4 Powderham events – see open forum

180718.10 Finance and Governance

10.1 Invoices for payment - it was agreed unanimously that the payments as listed in the supporting documents (attached) be approved and cheques signed.

10.2 GDPR:

Members received and adopted the following policies and documents to comply with GDPR:

- Retention of Documents Policy
- Subject Access Requests Policy
- Data Breach Response Plan

180718.11 Planning

11.1 New applications/appeals

11.1.1 18/01231/FUL – Bailivieaire, Kenton

Detached garage and store with self-contained annexe/occasional holiday accommodation over

The Planning Advisory group (Cllrs Appleton, Hutchings and Randall) advised that they had visited the site and had reservations about the proposals. However, following representation from the applicants in the open forum, they agreed that they had been assured that the points raised by them had been satisfactorily answered. It was therefore agreed by the Council that they had no objections to the application.

11.1.2 18/01198/FUL – All Saints Church, Kenton

Removal of the existing handrailing on the steps from Church Street and the installation of new hand railings

Members had no objections to this application.

11.1.3 18/00974/LBC – 2 Ford Farm Court, Mamhead Road, Kenton

Replace three windows at the rear with flush hung hardwood double glazed windows

Members had no objections to this application.

11.2 Decisions

There were no decisions reported.

180718.12 Neighbourhood Plan

The Chairman informed members that a meeting of the Steering Group had been held on 4 July which had been attended by the Countess of Devon and Miles Webber of Savills. He gave an overview of the future development of Powderham Estate. She introduced a number of principles and values. She confirmed that the Estate will be looking to develop housing in the future but that it has no immediate plans. The recently appointed consultant was also in attendance and is working on a draft policy.

180718.13 Poppy Wreaths and Remembrance Sunday

13.1 In response to a request from a member of the public in June's meeting, members discussed whether it should have a policy for removal of the poppy wreaths. It was agreed that Cllr Maguire-Walker would speak to a representative of the RBL for some guidance.

13.2 As 2018 marks 100 years since the end of the First World War, members discussed arrangements for Remembrance Sunday. It was agreed that all members would attend this year's service. Cllr Blount offered to speak to Rev'd Mark Lord-Leer to find out if any arrangements had been made by the Church.

- 180718.14 Brook Path Watercourse Repairs**
- 14.1 It was noted for the minutes that a request had been made by the owner of a property adjacent to the path to remove the hedge line outside their house to enable them to install fencing. This was met with no objection by TDC who were prepared to do this as a gesture of good will. However, members of the Parish Council did not feel comfortable removing this section of hedge and it therefore remains.
- 14.2 Following an observation in the open forum that the incorrect section of Brook Path has been repaired, it was agreed that the clerk writes to TDC requesting a copy of the survey.
- 180718.15 Trees**
- 15.1 Members received and noted TDC's arboricultural officer's advice regarding the trees in the car park. The Council only has an obligation to prune trees if they are causing damage.
- 15.2 It was agreed that members of the Council would identify the trees which are the responsibility of the Parish Council at the same time the village inspection is carried out in August.
- 180718.16 Car Park**
- Members discussed the proposed works to the car park wall and received two quotations. Two further quotations are awaited and the matter would be discussed further at the next meeting.
- 180718.17 Emergency Plan**
- This item was deferred until September's meeting.
- 180718.18 Maintenance of the Parish Garden**
- Members received and accepted a quotation from Neil Bygrave for £285 for maintenance of the parish garden to include clearing the bind weed in the Parish Garden. It was agreed that the Parish Council should seek volunteers from the community to assist with keeping the area free from weeds in the future.
- 180718.19 Consultation on Ways to Improve Rural and Outreach Library Services**
- There was no formal response offered to this consultation.
- 180718.20 Playing Field/Hard Court**
- 20.1 Members received the inspection reports and noted the contents contained therein.
- 20.2 Members received and approved quotations from Richard Grave for minor repairs to the value of £142.29.
- 180718.21 Highways & Footpaths**
- 21.1 Members received and noted correspondence from a parishioner regarding the speed of traffic on Exeter Hill.
- 21.2 There were no other highways/footpaths issues though the general deterioration of Exeter Hill was commented upon.
- 180718.22 Members' items for information or general discussion, for inclusion on future agendas and/or items requiring urgent attention**
- [Members were reminded that they have not received the statutory notice of this business to be transacted and should therefore recognise that any decision made may be taken to be unlawful if challenged in the future]*
- None.
- 180718.21 Correspondence**
- None.

180718.22 Date of Next Meeting

It was agreed that the next meeting of the Parish Council will be held on 12 September 2018 at 7.00pm in Victory Hall.

The meeting was closed by the Chairman at 9.10pm.

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Chairman

18 July 2018**Item 10:****Expenditure**

Cheque no	Payee	Details	Amount
000446	S Hughes	Mileage & postage	£47.40
000447	HMRC	PAYE	£182
000448	Devon County Council	Annual youth shelter licence	£50
000449	Neil Bygrave	Maintenance and treatment of car park weeds	£180
000450	Richard Grave	Play area inspections (June)	£24.00
000451	Devon Partnership NHS Trust	Hanging Baskets (Kenton in Bloom)	£156.60
000452	Peter White	Reimbursement for new strimmer	£337.17
Standing Order	Payroll	Salaries (June)	£706.60

Income (8 June- 13 July 2018)

Date received	Received from	Details	Amount
14 June 2018	Cemetery fees	Cemetery fees	£225
27 June 2018	TDC	Cllr Connett's Locality Budget	£500
29 June 2018	Awards for All	Neighbourhood Plan grant	£3755
4 July 2018	DCC	Cllr Connett's Locality Budget	£1000
13 July 2018	Cemetery fees	Cemetery fees	£600

Bank Balance at 13 July 2018

Current account	£40,813.34
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