

KENTON PARISH COUNCIL

Minutes of a Meeting of the Parish Council held at Victory Hall, Kenton on Wednesday 10 October 2018 at 7.00pm

Present

Cllrs C Thompson (Chairman), D Appleton, D Blount, J Randall and S Maguire-Walker

Also present

Suzanna Hughes (Clerk) and one member of the public

The meeting was opened by the Chairman at 7.00pm.

181010.01 Apologies for Absence

- Cllr Hutchings
- County/District Cllr Connett
- Peter White
- PC Rob Harvey & PCSO Adrian Ovrieu

181010.02 Open Forum

Sue Davies informed members that a branch from a tree at Harmony Meadows has been torn away from the main trunk in the wind. The branch is currently being propped up on another branch but could be dangerous and needs making safe. It was agreed to ask a contractor to remove it.

It was also noted that, as some point, some other trees will also need felling.

It was also agreed that the noticeboard needs replacing.

181010.03 Declarations of Interest & Requests for Dispensations

Members were reminded of their responsibility to continually update their Notice of Registerable Interests and invited to state whether they have any interest in the items to be discussed during this meeting in accordance with the Council's Code of Conduct. Unforeseen requests for a Dispensation to be considered at this point only if there was no way a Councillor would have been aware of such before the meeting.

There were no declarations of interest or requests for dispensation.

181010.04 Ratification of Minutes

Members present received the minutes of the Parish Council meeting held on 12 September 2018. It was agreed unanimously that those minutes are signed by the Chairman as a true and correct record of the meeting.

181010.05 Police Report

Reported Crimes from 13/9/18 – 10/10/18

Kenton (1 crime)

- Sexual Assault – allegation of minor sexual assault made on a person in care by a carer. Investigated and found to be unsubstantiated. No further action.

Powderham (0 crimes)

181010.06 District/County Councillor's Report

Cllr Connett was unable to attend the meeting.

It was noted that Cllr Connett had received an email from a parishioner requesting that the goal posts on the playing field are relocated. The request had been forwarded to the school and Parish Council for consideration. The request was noted and it was agreed that this was a matter for the school to decide.

181010.07 Village Tidyman Report

Peter White was unable to attend the meeting but sent a written report as follows:

- Could the Council make arrangements for the village and cemetery to be sprayed. It was agreed that the clerk would contact TDC for advice as to whether spraying at this time of year would be effective.
- One of the oak posts on the Triangle has been replaced and a sensibly priced second post has now been sourced.
- The mower drive shaft needed to be replaced (£181.10). This was agreed with the Chairman.

181010.08 Action List

Members reviewed the action list and noted outstanding actions not otherwise on this agenda.

181010.09 Delegate Reports

9.1 Dementia Friendly Village:

Cllr Blount advised that the Committee is needing new members. Dawlish Gardens Trust will start work on the sensory garden in November with a view to completing it by the spring. The next Reflections Cafe will be on the 20th October at which they will be doing some collaging. Annette German is one of two 'champions' in the area who have trained over 250 friends between them.

Cllr Blount questioned whether there had been any further contact from the officer at DCC who had requested to meet with the Council to discuss lack of care provision in rural areas and to see if there might be any local ideas on how to encourage people to come forward to become carers or whether there might be local voluntary organisations who could give some help. It was agreed that the clerk would follow this up.

9.2 Friends of the Field/Community Forum:

Cllr Appleton reported that they had discussed the parking around the school. The DCC survey has been completed; the inspector has looked at the issue and the school is awaiting a response. He also advised that this year is the 200th anniversary of the school in that building. He also advised that it is the building which is holding up the academisation as it is owned by the Church. This year, the older children are going to take part in carol singing around the village rather than attending the Christmas church service. The school are also doing something to commemorate Remembrance Sunday.

9.3 Local Listings Project:

No update.

9.4 Powderham events – Safety Advisory Group debrief meetings:

The Chairman informed members that he had attended two meetings and had put forward the Parish Council's concerns about traffic management and stewarding arrangements. Both Powderham and the Liz Hobbs Group rep understood the concerns and were sympathetic. Similar comments were made by a Highways representative and Environmental Health. Liz Hobbs Group is in the process of expanding producing 34 concerts last year and 69 this year. Changes in personnel have also been made at Powderham. Other concerns raised at the meetings included inadequate sound management, lack of drinking water, not enough hand sanitiser and poor exit lighting. The following actions were agreed: Powderham will be required to prepare individual traffic management solutions for different concerns; Powderham will ensure that their own team of stewards are better trained; Liz Hobbs Group rep offered to meet with the PC for future events. Minutes of the meeting will be circulated.

181010.10 Finance and Governance

10.1 Invoices for payment - it was agreed unanimously that the payments as listed in the supporting documents (attached) be approved and cheques signed.

10.2 Members received a report on the process for electronic payments. It was agreed that Cllrs Thompson and Randall would be given delegate full access to Parish Council's account online. Payment controls would then be put in place which means that payments would be set up by the clerk (who has full access) after the meeting at which they are approved and then authorised by either Cllr Thompson or Randall as signatories on the account.

181010.11 Planning

11.1 New applications/appeals

None

11.2 Decisions

11.2.1 18/01630/FUL & 18/01804/LBC - Powderham Country Store, Powderham Estate, Powderham

Conversion of derelict barn space to veterinary practice and provision of signage

Members noted that TDC has granted conditional planning permission and listed building consent.

11.2.2 18/01613/LBC - Powderham Castle, Powderham

Widening of the driveway alongside the Country Stores to allow two-way traffic and removal of existing tree to the west of the drive, alterations to the junction of the driveway to allow exit and entrance at this junction, removal of part of boundary wall and two existing trees at junction, relocation of entrance gates and provision of pedestrian crossing point and construction of two signs at entrance

Members noted that TDC has granted listed building consent.

181010.12 Neighbourhood Plan

The Chairman informed members that the next meeting is on 18 October. A meeting with the consultant, Peter Sandover, will be held in advance of the meeting to finalise some issues. Work on the design will follow.

181010.13 Village Inspection

Members considered outstanding actions raised as a result of the village inspection:

- Some of the trees in the cemetery need trimming/cutting back. This includes the yew trees though it was agreed that these need specialist attention. It was agreed that these could be looked at once the survey of the parish trees had been carried out in case work to other trees was also necessary.
- Land adjacent to Brook Path - it was agreed to ask The Chi to include the newly turfed section in their maintenance. It was also agreed to ask Neil Bygrave to trim the nettles.
- The information map on the Triangle needs varnishing. The Chairman agreed that he would do this. It was also agreed to ask the local window cleaner to clean the 'free car park' sign.
- The clerk advised that there may be grants available from the War Memorial Trust to repair the railings and brickwork around the war memorial and a preliminary application would be made. Quotations for the works would be required and it was agreed that details of possible contacts would be forwarded to the clerk.
- A tree is growing out of the brook wall. Peter White had agreed to look at this.

181010.14 Bus Shelters

Members considered a quotation sourced by Cllr Hutchings for new shelters in South Town. Members were unsure whether the design was appropriate for that location and it was therefore agreed to source further designs and quotes.

181010.15 Communities Together Fund

It was agreed to discuss this next month.

181010.16 Trees

16.1 Following a site meeting in the car park with TDC's arboricultural officer, members were advised that the Parish Council is under no obligation to trim the overhanging branches as they are not causing any danger. However, the Parish Council may suggest that the owners of the concerned neighbouring property could undertake to trim some of the lower branches but they would have to pay for the work themselves. They would also have to apply to TDC for Conservation Area approval. The officer indicated that he would not have any objection to this. Members agreed this action.

16.2 Members received quotations for surveying the trees for which the Parish Council is responsible. It was agreed to accept the quotation from Steve Swift for £800 for a detailed survey. Members also discussed the responsibility for the trees adjacent to Brook Path. It was agreed to carry out a Land Registry search on a property on Penhayes Road to establish the boundaries and therefore the responsibility for the trees. It was also agreed to seek advice from TDC's arboricultural officer about responsibility for trees whose owner can not be clearly established.

181010.17 Car Park

It was noted that the vehicle in the car park (LP08 OHD), which appears to have been abandoned and is therefore contravening the rules of the car park by being parked for a period longer than 72 hours, is issued with a formal notice under Section 41 of the Local Government (Miscellaneous Provisions) Act 1982 requesting that it is removed from the car park otherwise it will be disposed of by the Parish Council.

It was agreed that the Parish Council also reports to TDC, the Audi A3, parked on Mamhead Road, which also appears to have been abandoned.

181010.18 Playing Field/Hard Court

Members received the inspection reports and noted the contents contained therein.

A quote was received from Richard Grave for £24 to clear the edges of the hard court area of weeds and tidy away to the recycling centre all leaves and overgrowth. This quote was accepted.

It was also agreed to purchase a combination padlock for the shed as suggested by the PCSO.

181010.19 Emergency Plan

This item was deferred until November's meeting.

181010.20 Highways & Footpaths

No report.

181010.21 Members' items for information or general discussion, for inclusion on future agendas and/or items requiring urgent attention

[Members were reminded that they have not received the statutory notice of this business to be transacted and should therefore recognise that any decision made may be taken to be unlawful if challenged in the future]

None.

181010.22 Correspondence

None.

181010.23 Date of Next Meeting

It was agreed that the next meeting of the Parish Council will be held on 14 November 2018 at 7.00pm in Victory Hall.

The meeting was closed by the Chairman at 8.55pm.

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Chairman

10 October 2018**Item 10:****Expenditure**

Cheque no	Payee	Details	Amount
000459	S Hughes	Mileage; Land Registry search; postage	£70.64
000460	Richard Grave	Play area inspections (Sept)	£12
000461	Royal British Legion Poppy Appeal	Poppy wreath	£17
000462	HMRC	PAYE	£182.20
000463	Neil Bygrave	Car park and Brook Path maintenance	£200
000464	P White	Mower repairs and oil	£189.91
Direct Debit	ICO	Data Protection Licence renewal	£35
Standing Orders	Salaries	October	£678.21

Income (8 September – 5 October 2018)

Date received	Received from	Details	Amount
13 September 2018	Kenton in Bloom	Reimbursement for hanging baskets	£130.50
13 September 2018	Kenton Village Allotments	Half yearly rent	£375
17 September 2018	Cemetery fees	Cemetery fees	£450
28 September 2018	Teignbridge District Council	Second instalment of the precept	£9,564.50

Bank Balance at 5 October 2018

Current account	£45,762.18
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